

Rockcastle Karst Conservancy
General Meeting – December 10, 2017
Preliminary Minutes – Draft

In Attendance 12/10/17:

Directors: Sean Cain, Werner Jud (by phone), Janice Gott, and Bob Roth (arrived a few minutes late).
(A quorum does exist.)
Tammy Otten was absent.

Others: Mary Gratsch, Mike Wuerth, David Lee, Brian Devine, Bob Dobbs were present.

48th Meeting of the Rockcastle Karst Conservancy was held at the Boone County Library, Burlington KY.
Called to Order by Chair Sean Cain at 2:11 PM.

(Meeting Agenda at end of Minutes.)

Announcements:

Central Indiana Grotto plans to send \$300 to the Skylight Dome Preserve fund as the recipient of their 2017 Conservation Award. Don Brandner is also sending a donation. Patrick Gibson has set up a monthly donation towards the Skylight fund. Shiela Gallogoy has announced her intention to put RKC in her will.

Tammy Otten intends to have an RKC booth at Winter Festival in January. She would like to have help beforehand to make more product, and also to help with the booth at the event.

Secretary's Report: (Submitted by J. Gott)

Read summary of Minutes of Meeting of 9/19/17.

MOTION: Motion to accept the Minutes of 9/19/17 (W. Jud, S. Cain 2nd, 4-0-0).

Treasurer's Report: (Submitted by W. Jud)

Current Fiscal Year details are in the December 10, 2017 Balance Sheet and September 19, 2017 thru December 10, 2017 Revenue and Expenditures Report. Contributions came to \$30, from individuals. We have a new recurring monthly donation. GCG sent their annual contribution. Income from membership and merchandise, as well as Fidelity distributions, came to \$1,095. Expenses came to \$760, including liability insurance through our new provider. GSP covered the part of the insurance that affected them. Net income was \$ 335.

MOTION: To accept the Treasurer's Report and Life Member Fund Report as provided (J. Gott, B. Roth 2nd, 4-0-0).

Committee Reports:

(A) **Membership/Message Committee:** (J. Gott)

1. Bob Roth developed an image for the front of the Holiday postcard. Janice had the postcards printed, and brought them to the meeting. Attendees helped to label them.
2. Sean Cain noted that the RKC Facebook page had lots of activity.
3. The RKC tri-fold sign needs refreshing. Neena Jud intends to get that accomplished soon.

(B) **GSP Committee:** (J. Brandenburg, W. Jud reporting)

1. Preparing for the Roadway Flood Mitigation Grant work, they have ordered supplies to be delivered when work is about to begin.
2. Electricity to the point: the campground has had posts installed for a new line to be strung across the creek.
3. Bob Roth is spearheading the renovation of the Historic Ticket House. They have made progress on digging a trench for the footing.

(C) Misty Cave Committee: (S. Cain)

1. A group visited Misty cave in September, and found green spray paint graffiti on the cave around the entrance. On Sunday, November 5th, B. Roth, S. Cain and a small group of cavers used wire brushes and solution to remove the graffiti, and no trace of the paint remains.

(E) Skylight Dome Committee: (D. Sutherland)

1. A group visited from BGG. S. Cain went to check the signage and property; all was looking good. The neighbor, Tommy Thompson, intends to clear out the ditches, which had filled with leaves.
 1. Dana Sutherland would like to step down as co-manager for Skylight. He has not been able to get there as much as he intended. We should announce that a co-manager is needed, and try to recruit one. Preferably the new co-manager would be someone with good vertical skills.
 2. Werner Jud says the newly purchased 2 lock boxes for the cave entrance keys are still at GSP, and have not yet been installed at Skylight.

(D) Cornhole Cave Committee: (M. Gratsch)

1. Mary does not know of anyone who has visited recently. She has paid the taxes on the property.

(E) Fundraising Committee: (T. Otten, S. Cain reporting)

1. Winter Adventure Weekend is our next fundraising activity. T. Otten needs help making product for it and running a booth.

(F) Acquisition Committee: (B. Dobbs)

1. Bob Dobbs is keeping his eye on things.

Old Business:

- A. RKC Key Policy (T. Otten) – S. Cain developed a rough draft for a policy, based on T. Otten's ideas. He has sent it out for comments. It directs that the Board Chair of RKC and the individual Preserve Manager for each keyed property keep a non-loanable set of keys to each keyed property. Further sets of keys being held or loaned and the details therein are to be dictated by the management plan of each property. The Skylight management plan will need to be updated to incorporate the key lock box procedure.
- B. Election Policy (J. Gott)
The 2014 Election Committee Guidelines were revised by Janice Gott to allow Electronic balloting. Paper ballots shall be sent to members in good standing who have not provided email addresses.
MOTION: To accept the updated "Board of Directors Election Committee Guidelines" as amended (J. Gott, B. Roth, 4-0-0).

New Business:

- A. Elections – Two terms are expiring next March. W. Jud is willing to continue, and as Treasurer, as the 2017 taxes will be very difficult due to the grant. Gary O'Dell and Brian Devine have both expressed an interest in running for the Board. This gives us three nominated candidates for two positions, and an election process will commence. These nominees will need to submit written biographical information and a statement as to why they would like to be elected as a Director, not to exceed 500 words in length. They are also requested to submit a picture with their statement.
- B. Election Chair - The Board appointed Gary Bush as Chair of the Election Committee. Bob Roth, Bob Dobbs and Janice Gott offered to be the other members on Committee.
MOTION: To appoint Gary Bush as the Chair of this year's Election Committee (W. Jud, B. Roth 2nd, 4-0-0).

Next Meeting: The spring meeting will be held on Sunday, March 11th, 2018 at 2:00 p.m. at the Burlington Library. **NOTE: The date was later changed to Sunday March 4th.**

Adjournment: Motion to adjourn made by W. Jud, seconded B. Roth, at 3:55 p.m., Passed unanimously.

Meeting Minutes prepared by Janice Gott, Secretary.

Action Items

1. Holiday Postcards to be mailed out.
2. Election Committee to run election.
3. Review finalized language for Key Policy for RKC before March meeting.
4. Volunteers are needed to help create stock ahead of time, and staff the booth at Winter Adventure Weekend in January.
5. A new Co-Chair must be recruited for Skylight Dome Preserve, preferably someone with good vertical skills.
6. Lock Boxes need to be mounted on the Skylight Dome property.
7. RKC tri-fold sign update is being pursued by Neena Jud.
8. Jeff Young & Janice Gott explore display case details for Lush Charity Pot grant.
9. Coming up – the March newsletter. Please provide content to Gary Bush.



Winter 2017 MEETING AGENDA

Sunday, December 10, 2017

Main Boone County Library, Burlington, KY

- **Call to Order – Sean Cain**
 - **Announcements**
 - 1. Skylight Preserve received a donation from the Central Indiana Grotto
 - **Secretary’s Report – Janice Gott**
 - **Treasurer’s Report – Werner Jud**
 - 1. Liability Insurance Coverage
 - **Committee Reports**
 - A. Membership/Message Committee – Tammy Otten/Janice Gott**
 - a. Holiday Postcards are ready to mail out
 - B. GSP Committee – Jerry Brandenburg/Neena Jud**
 - a. Roadway Flood Mitigation Grant
 - C. Misty Committee – Sean Cain**
 - a. Bob Roth lead a necessary clean-up activity at Misty Cave
 - D. Skylight Committee – Thor Bahrman/Dana Sutherland**
 - E. Cornhole Committee – Mary Gratsch**
 - F. Fundraising Committee – Tammy Otten/Bob Dobbs**
 - 1. Karst-O-Rama
 - G. Acquisition Committee – Bob Dobbs**
 - 1. Acquisition Report – Bob Dobbs
 - 2. Conservation Easement Committee Report – Janice Gott
 - **Old Business**
 - A. RKC Key Policy – Tammy Otten
 - B. Election Policy – Sean Cain
 - **New Business**
 - Election Nominations
 - **Next Meeting Date**
 - **Motion to Adjourn**
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