

**Rockcastle Karst Conservancy**  
**General Meeting – December 11, 2016**  
Final

**In Attendance 12-11-16:**

**Directors:** Sean Cain, Werner Jud, Janice Gott. Tammy Otten. (A quorum does exist.)  
Steve Gentry was absent.

**Others:** Bob Dobbs, Howard Kalnitz, Neena Jud, Dennis Green & Gary Bush attended by GOTO Meeting, Neena Jud, Mike Wuerth, Jerry Brandenburg, Mary Gratsch, Pete Stow .

44th Meeting of the Rockcastle Karst Conservancy was held at the Burlington Library, Burlington, KY. Called to Order by Chair Sean Cain at 2:15 PM.

(Meeting Agenda at end of Minutes.)

**Announcements:**

None.

**Secretary's Report:** (Submitted by J. Gott)

Read summary of Minutes of Meeting of 9/25/16. T. Otten had a correction.

**MOTION: Motion to accept the Minutes as amended. (T. Otten, W. Jud 2nd, 4-0-0)**

**Treasurer's Report:** (Submitted by W. Jud)

There are a number of new sustaining members. A second round of payments has been made to loans for Skylight purchase. Current Fiscal Year details are in the December 11, 2016 Balance Sheet and September 25, 2016 thru December 11, 2016 Revenue and Expenditures Report. He recommended that the donors for the Skylight Preserve should be acknowledged in a newsletter.

**MOTION: To accept the Treasurer's Report and Life Fund Report as provided (T. Otten, J. Gott 2<sup>nd</sup>, 4-0-0).**

(A) **Membership/Message Committee:** (T. Otten)

1. We should send out a Holiday postcard with Skylight Dome picture on it, emphasizing tax deductible end of year donations. J. Gott will accomplish that; T. Otten will procure pictures.
2. Spring newsletter could be sent out by email rather than mailout, although W. Jud said the donors should be acknowledged in print. It would be nice to have an application to do mass emails for RKC. Gary Bush uses Pegasus for GCG, and offered to do email sendouts for RKC. A printed newsletter could be done in time for a handout at Winter Adventure and also be used for the spring membership drive and to hand out at other events during the year as long as the information is not dated. With a newsletter in hand, we could do the membership renewal mailout in February (renewal date is March). Kalnitz will make up a donor list for the newsletter.
3. RKC has a tri-fold sign to set on a booth table, which is getting ragged. We need an updated new panel sign.

**Committee Reports:**

(B) **GSP Committee:** (J. Brandenburg)

1. Roadway Flood Mitigation Grant has no new information, it is in process.
2. Bob Roth is investigating needed repairs for the ticket house.
3. GSP Committee is submitting their Long Term Strategic Plan to GCG, then it will come to RKC for approval. It could be approved by email between meetings. The Board was asked to check policy for

email votes, in between motions used to be posted to the RKC yahoo group for discussion. [See the end of the minutes for the in-between meeting **Motion** that was made on 1/26/17.]

(C) Misty Cave Committee: (S. Cain)

1. S. Cain said Misty Cave was in good shape two weeks ago.

(D) Cornhole Cave Committee: (M. Gratsch)

1. The little land bridge has gotten small. It needs to have another survey done.

(E) Skylight Dome Committee: (H. Kalnitz)

1. H. Kalnitz says requests are slowing down for winter. Talk of using a sketch of dome made into fundraising graphic.

(E) Fundraising Committee: (T. Otten)

1. Winter Adventure Weekend is coming up in January. The Committee did a nice raffle basket for the GCG Christmas party, total fundraising at that party was \$119.

(F) Acquisition Committee: (B. Dobbs)

1. Pine Hill/Schoolhouse Entrance – RKC wrote a letter and had a meeting with the Lamberts. Their family was interested in a significant amount of money for us to lease an easement for the entrance. We suggested the future possibility for a conservation easement.
2. Land Trust Committee (was Conservation Easement Committee) - Report was presented by J. Gott. LTA is updating the Standards and Practices, and may have a new set out this winter.

**Old Business:**

- A. RKC Key Policy (T. Otten) – T. Otten would like to see a full set of keys on hand at RKC that are not lent out. She will send out a draft policy before the next meeting.
- B. Strategic Plan (S. Cain)
  - Our RKC President would like to call a special meeting to address strategic planning for RKC on **Sunday, February 26<sup>th</sup>, from 2-5 at the Burlington Library.**
- C. Elections (J. Gott) Sean Cain was nominated at last meeting. J. Gott nominated Bob Roth, who sent in a bio and was interested in being on the Board.

**MOTION:** To accept the nominations of Sean Cain and Bob Roth to the Board, to the terms beginning in **March** (T. Otten, W. Jud 2<sup>nd</sup>, 4-0-0)

- D. LUSH Application (J. Gott) – Jeff Young has come up with a preliminary design for a new display case inside the cave, and the GSP Management Committee has offered comments. The design process is continuing, and Janice Gott will submit the application once it is complete.

**New Business:**

- A. Life Fund Investment Review - This will be discussed at the Strategic Plan Review.
- B. Paying off the Skylight Preserve Loans – It was determined that there had been enough money raised to retire the four temporary loans on the Skylight Preserve purchase, \$20,000 of the \$37,000 purchase price. The acquisition fund still needs to be replenished for the rest of the purchase price, but paying off the lenders as soon as possible will prevent further interest payments.

**MOTION:** That the unallocated funds from Dinner in the Mountain should be transferred to the Skylight Preserve acquisition fund (T. Otten, W. Jud 2<sup>nd</sup>, passed by acclamation).

**MOTION:** To pay off the outside loans for the Skylight Dome purchase, once promised funds have been received (T. Otten, J. Gott 2<sup>nd</sup>, 4-0-0).

**Next Meeting:** Will be held Sunday, March 5th, 2016 at 2:00 p.m. at the Burlington Library, if available.

**Adjournment:** Motion to adjourn made by W. Jud, seconded by J. Gott at 4:34 PM, Passed unanimously.

Meeting Minutes prepared by Janice Gott, Secretary.

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**In Between Meeting Motion – GSP Strategic Plan – 1/26/17**

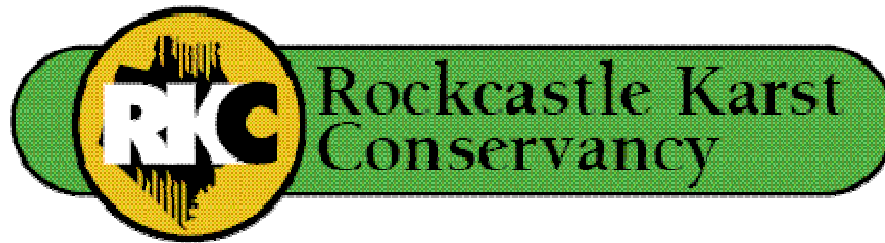
**Motion:** *Whereas GSP has followed their directives of reviewing and updating their Strategic Plan, and Whereas having invited and involved Grotto members and officers and RKC board members since October 2016 to participate and review these updates, and Whereas having said Strategic Plan approved by both the GSP committee and the GCG board before submitting to RKC according to the Memorandum of Understanding with GCG, and Whereas GSP has requested RKC acceptance of this plan in a prompt manner, and Whereas in our last RKC board meeting it was agreed that such acceptance qualifies as a board level action rather than postponement to the next scheduled meeting, and Whereas the RKC board can utilize electronic means to expedite such actions, per our Bylaws, Chpt IV, Sec A, #7;*

A motion is therefore made to approve the updated 2016 GSP Strategic Plan through an email vote. (W. Jud, S. Gentry 2<sup>nd</sup>, 4-0-1, T. Otten abstain)

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**Action Items**

1. Janice Gott to create and send out holiday postcards ASAP.
2. Winter Adventure Weekend in January, Tammy could use help at RKC booth.
3. Jeff Young & Janice explore display case details for Lush Charity Pot grant.
4. Strategic Plan Meeting **Sunday, February 26<sup>th</sup>**.
5. Gary Bush editor of Spring Newsletter, Bob Dobbs and Howard Kalnitz contributing articles.
6. Membership drive late February or March, email and postal mail.
7. Tammy will continue process of creating key policy for RKC.



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## Winter 2016 MEETING AGENDA

Sunday, December 11, 2016

Main Boone County Library, Burlington, KY

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- **Call to Order – Sean Cain**
- **Announcements**
- **Secretary’s Report – Janice Gott**
- **Treasurer’s Report – Werner Jud**
  
- **Committee Reports**
  - A. Membership/Message Committee – Tammy Otten/Janice Gott**
    1. Plan to drive membership in spring.
    2. End of year giving card we did last year.
    3. Strategic use of emails and social media to drive membership, giving and volunteerism.
  - B. GSP Committee – Jerry Brandenburg/Neena Jud**
  - C. Misty Committee – Sean Cain**
  - D. Skylight Committee – Thor Bahrman/Howard Kalnitz**
  - E. Cornhole Committee – Mary Gratsch**
  - F. Fundraising Committee – Tammy Otten/Bob Dobbs**
    1. GCG Christmas meeting
    2. Winter Adventure Weekend – January 26-29, 2017
  - G. Acquisition Committee – Bob Dobbs**
    1. Acquisition Report – Bob Dobbs
    2. Conservation Easement Committee Report – Janice Gott
  
- **Old Business**
  - A. RKC Key Policy – Tammy Otten**
  - B. Strategic Plan Review – Sean Cain**
  - C. Election – Janice Gott**
    - a. Nominations and Election Committee.
    - b. Treasurer candidate for next year.
  - D. Lush Grant Application for Cave Display Case – Janice Gott**

- **New Business**
  - Life Fund investment review.
- **Next Meeting Date**
- **Motion to Adjourn**