

Rockcastle Karst Conservancy
General Meeting – September 26, 2015
Approved Minutes

In Attendance:

Directors: Tammy Otten, Werner Jud, Sean Cain and Steve Gentry. (Pete Stow absent
(A quorum does exist)

Others: Neena Jud, Ralph Mann, Matt Keller, Janice Gott, Richard Duncan, Scott Pavey, Deb Pavey,
Mary Gratsch, Fred Ball, Pam Ball, James Robinson, Wendy Orlandi, Doug Mullet and Bill Carr.

39th Meeting of the Rockcastle Karst Conservancy was held at the Great Saltpetre Cave Preserve, Mount Vernon, KY.
Called to Order by Chair Tammy Otten at 8:04PM.

Meeting Agenda Attached:

Announcements:

- No announcements were made.

Secretary's Report: (S. Cain)

Read summary of Minutes of Meeting of 06/07/2015.

S. Gentry moved to accept the Minutes. Second by W. Jud. Approved unanimously (4 votes For)

Treasurer's Report: (Submitted by W.Jud)

Current Fiscal Year details are in the September 26, 2015 Balance Sheet and June 8, 2015 thru September 26, 2015
Revenue and Expenditures Report.

**S. Cain moved to accept the Treasurer's Report and Life Fund Report as provided. S. Gentry seconded. Vote:
Unanimously accepted
(4 votes For)**

Committee Reports:

(A) Membership Committee: (T. Otten)

1. Membership drive was successful.
 - a) 112 Total Members per database.
 - b) 47 Lifetime Members
2. Follow-up need on members home and email addresses.
3. Janice discussed the need for complete distribution of informational emails to membership.
4. Tammy discussed the continued need for a Membership Committee Chair.
 - a) Janice agreed to join committee.

(B) GSP Committee: (J. Brandenburg-absent/ N. Jud)

1. KOR was successful.
 - a) Higher turnout this year
 - b) Excessive rainfall was a challenge.
 - c) Limited GS cave hours proved to be a benefit.
2. Working on road drainage issues with an exact plan still needed.
3. School field trips begin next week with volunteers needed.
4. A provision was made to the GSP waiver. Neena made adjustment to the signature section.
5. GSP Committee is continuing work on bringing COG on as a working member.
 - a) Would request RKC Board to review.
 - b) Jerry went to GOG meeting and answered questions.
 - c) GOG has changed membership bylaws to mirror GCG's.
 - d) Letter has been sent Pat Gibson, COG Chair, requesting membership.
 - e) Werner has read the management plan and does not see any hurdles.

S. Gentry moved to accept the provision to waiver. Second by W. Jud. Approved unanimously (4 votes For)

(C) Misty Cave Committee: (Pete Stow-absent/T. Otten)

1. Tammy read email report from Pete Stow.
2. There have been 5 known trips to the cave.

(D) Cornhole Cave Committee: (M. Gratsch)

1. There was a trip today and Matt Keller reported that everything looks good.
2. Ladders looked good with last one beginning to rust.

(E) Fundraising Committee: (T. Otten)

1. Mary was at KOR and raised \$324 with the raffle.
2. NSS Convention raised \$20+ with vest consignment sales.
3. James Robinson brought a T-shirt idea before the Board.
 - a) A fundraising T-shirts that businesses would advertise on.
 - b) James would put RKC logo on T-shirts for free.
 - c) General discussion was had.
 - d) Ralph would also talk to Climax Spring Water about adding our logo to their shirts.
 - e) The Board requested a finalized business plan to be presented for consideration.

(F) Acquisition Committee: (B. Dobbs-absent/T. Otten)

1. Tammy Otten read the quarterly acquisition report provide by Bob Dobbs.
2. Tammy Otten discussed concerns around confidentiality of acquisition information.
 - a) You must have Board approval to represent RKC on acquisition matters.
 - b) All acquisition matters must go through Bob Dobbs.
3. Conservation Easement Committee Report was presented by Janice Gott.
 - a) RKC is a land trust, but must apply to be accredited. Tax implications.
 - b) To be accredited we must adopt the Standards and Practices listed on the LTA.org website.
 - c) Tammy Otten, RKC Chair, will call a special meeting prior to the winter meeting to study LTA S&P.
 - c) All Board Members will review Standards and Practices before the Special Called Meeting.

Old Business:

(A) Audit of RKC Finances (G. Bush-absent/W. Jud)

1. Werner Jud read report compiled by Auditor Gary Bush.
2. In our opinion the financial position of RKC as of December 31, 2014, and the changes in its net assets and its cash flows for the year then ended in accordance with generally accepted accounting principles in the United States of America. The practices of the RKC Treasurer adequately provide accurate data entry and records retention. During our review, the RKC Treasurer agreed to group all receipts by the year they were obtained to more easily locate individual receipts for future audits. The Treasurer and we agreed to document, evaluate, and implement an expanded electronic backup system.

New Business:

(A) Keys for RKC properties for RKC Board Members (T. Otten)

1. Long general discussion was had, but current bylaws were not available as reference.
2. Werner Jud suggested a single set of keys for the Board.
3. Bylaws will be consulted and the needed motion written for winter meeting.
4. Discussion was tabled to the winter meeting.

Next Meeting: Will be held Sunday, December 6, 2015 at 2:00pm. Will be held Main Branch of Boone County Library.

Adjournment: Motion to adjourn made by S. Cain, seconded by S. Gentry at 10:12PM
Vote: Passed unanimously (4 votes For)

Meeting Minutes prepared by Sean Cain, Secretary.

Action Items

1. All Board Members review bylaws for need changes to accommodate COG membership to GSP.
2. Board to review Standards and Practices on LTS.org prior to special called meeting
3. T. Otten call special meeting to discuss LTS Standards and Practices.
4. All Board Members review bylaws concerning key controls of RKC properties prior to winter meeting.