

**Rockcastle Karst Conservancy
General Meeting – 12/08/2013
Final Minutes**

In Attendance:

Directors: Mary Gratsch, Werner Jud, Pete Stow, Tammy Otten, and Gary Bush

Others:

Neena Jud
Chris Hacker

Howard Kalnitz
Rob Coomer

Pam Duncan

Bob Dobbs

33rd Meeting of the RKC was held at the Main Branch of the Boone County Library in Burlington, KY. Called to Order by Chair Mary Gratsch at 2:10PM.



RKC agenda -
2013-12-08-v3.pdf

Meeting Agenda is attached:

Announcements: None.

Secretary's Report: (Bush) Read summary of Minutes of Meeting of 9/29//2013.

Otten moved to accept the minutes. Seconded by Jud. Approved unanimously (5 votes For).
The final Minutes can now be posted on the website.

Treasurer's Report: (Jud)

Current Fiscal Year details are in the Jan. 1st -To- Dec. 8th Revenue & Expense and Dec. 8th Balance Sheets below:



RKC-Rev&Exp-2013-
12-08.pdf

Rev&Exp. – 1/1/13 – 12/8/13:



RKC-BalSht-2013-12-
08.pdf

2013 Dec. 8, Bal. Sheet:

Summary of reports (Jan. 1 – Dec. 8, 2013):

Gross Profit = \$ 5,102.80
- Total Expense = (\$ 3,707.21)
Net Income = \$ 1,395.59

Total Current Assets = \$ 29,809.95 (ca. \$2000 additional expected from KOR/GSP)
Total Fixed Assets = \$368,000.00
Total Liabilities & Equity = \$397,809.95

The Life Fund Allocation (restricted) is \$11,435.12. [Need \$12,900 to fund endowment (43 LM's).]
Land Acquisition Fund (restricted) is currently \$15,980.88.
Remaining General Fund is currently \$2,393.95.

Bush moved: "Vote to accept the Treasurer's Reports, as provided." Stow seconded.
Vote: Unanimously Accepted (5 votes For).

Committee Reports

(A) Membership Committee: (Pete Stow)

1. Total current membership = 115 (69 Individual, 43 Life, and 3 Sustaining members)
2. Restore Pre-Year-End new/expired membership for \$20 (covers 15 months, until 3/31/15)
Only available until 12/31/13 at 12 midnight.
Bush moves to recreate the 15-mo. membership, Otten 2nd – Unanimously approved.

(B) GSP Committee: (Chris Hacker)

Highlights of verbal report:

1. Shower Building has been shut down for the winter.
2. Maintenance issues are to be prioritized for 2014.
3. Open House is the next big event (May 17-18, 2014). Looking at publicizing the NHR status.
4. Next Committee Meeting is December 12, 2013 at 7pm in Sharonville.
5. Hoping to plan a public ribbon-cutting event at Open House for the NHR award.

(No Written Report Received)

(C) Misty Cave Committee: (Stow)

The cave is closed for the winter.

A suggestion was made to add visitation metrics to the RKC newsletter.

(D) Cornhole Cave Committee: (Gratsch)

Property Taxes have been paid.

Road still has not been repaired.

Register has not yet been replaced.

(E) Fundraising Committee: (Gratsch/Duncan)

1. Classes/kits for jewelry making – M Gratsch will hold a class on Sunday, January 19, 2014, at her house.
2. Review of the Silent Auction and Possible Memberships for High-Bidders –
Suggestion was discussed to provide 15-month memberships to winning bidders in the Silent Auction, provided their bid exceeds \$50.
Otten moved “The 2 winning bidders at this year's auction be given 15-month memberships.”
Stow seconded. Passed unanimously.
If new members, they'll be given a membership number and kept on our mailing list.
3. Status of Other Efforts: (Pam Duncan)
 - a. A couple of jewelry classes have been held.
 - b. A wine-making project is underway. The wine will be a raspberry Merlot. The suggested name is “No-Risk Red”. The bottling night will be open to the investors. Pam and Howard will create the label and a ‘neck hanger’ explaining the story behind the wine.
 - c. The auction made \$267. Planning an on-line auction once a year, to run for 2 days.
4. Music-In-The-Mountain:
Not in 2014. If we do MIM again, it was suggested to run with Open House and with cheaper tickets. Local bands would be used and the event would be billed “bring your own chairs or blankets” to reduce the cost of the event. Separate volunteers from Open House would be needed to make sure the event goes smoothly.
5. Winter Wonderland at Carter Caves:
Otten will be there and volunteered to staff a table. Tables cost \$35.
Otten moved “RKC will spend \$35 to fund a table at Winter Wonderland”. Bush seconded.
Passed unanimously.
6. Booth at the 2014 NSS Convention:
Discussion ensued about renting a booth at this years' Convention.
Otten moved “RKC should spend up to \$100 to rent a booth at the 2014 NSS Convention”.
Stow seconded. Passed unanimously.

(F) Acquisition Committee: (Stow/Jud)

1. A wooded section is available on the Singleton property. Stow will look into getting plat maps and more information about the property.
2. Pulaski property update:
This property is a dead-issue for now. The local Wells Fargo attorney is positively inclined to working with us, but the company is not moving forward with it. The landowner apparently doesn't feel the foreclosure is imminent. The RKC Board feels we should watch the proceedings, but not commit to anything. Unless something else happens, this issue is now off the table.

(G) Message Committee: (Otten/Coomer)

1. 'Spring' Newsletter – progress report:
Still targeting end of January. Otten will review all the currently submitted articles. Discussion ensued about outreach possibilities, using blogs, on a regular basis. Otten will discuss with Traci Hacker about getting a blog started for RKC.
2. GSP Historic Registry Press Releases (Neena Jud)
(Already discussed. Refer to GSP Committee Report above.)

Old Business:

(A) Life Membership Savings (Bush)

An email to the NSF Board was answered with a request for an authorization letter from our Chair with appropriate information for them to develop a contract for the Fund.
With 43 current Life members, we need \$12, 900 to fully fund the account. We can start the account with the \$11,400 currently set aside in the RKC Treasury. Bush will draft the request letter for the Chair.

(B) Review Our Strategic Plan: (Postponed from the meeting of 9/29/13)

Board members were asked to send their comments of the previous update of the Plan to Bush within the next week. Bush will update the previous update and send it to the Board and other interested parties for review and Board approval.

(C) Insurance (M Keller/ B Yuellig):

Matt Keller was not present to conduct a comparison and review of plans.

(D) Status of Budget for next Fiscal Year

Treasurer Jud is to send PDF views of the budgets in QuickBooks for 2013 and 2014 to the Board for their review and discussion.

(E) Facebook Page Update (Pam Duncan)

Postings are being made regularly. We all should "Like" these pages and "Share" them with our other friends.

- a. Possible membership drive toward non-members who "like" us.
Per Pam Duncan, we're not ready for that yet.

(F) Offered Donation from Grace Power – update

Gratsch has sent several email requests for more information about the donation, but has received no replies. This may've been a "scam". This issue to be dropped.

New Business

(A) Election Nominations – 2 open positions (Bush & Jud)

Election Committee has received three nominations: Steve Gentry, Sean Cain, and John Boyer. Nominations will remain open until the end of this meeting.

(B) Sponsorship of 2014 NSS Convention

The NSS Convention Team asked RKC to do a \$500 sponsorship of the upcoming Convention. Secretary will send a memo declining the offer.

(C) Shirts for Large Donors

A discussion ensued about giving RKC shirts to donors of large amounts to RKC.

Bush moved “RKC will buy two shirts from Howard and Pam for Rob Coomer and Sean Cain in appreciation of their sizable donations”. Seconded and approved unanimously.

(D) Close Nominations

Jud moved to Close Nominations. Bush seconded. Approved unanimously.

Next Meeting: March 16th, 2014 at 2:00PM at a Boone County, KY library to be announced.

Adjournment: Motion to adjourn made by Jud, seconded by Bush, at 4:43 PM.

Vote: Passed unanimously (5 votes For)

Meeting Minutes prepared by W. Gary Bush, Secretary

(Meeting Minutes approved at the meeting on 3/16/2014)

Rockcastle Karst Conservancy - Meeting of 12/8/13

(Boone County Main Library, Burlington, KY)

Agenda - version #3

Call To Order

Announcements

Secretary's Report - Gary Bush

Treasurer Report – Werner Jud

Committee Reports

- 1) Membership Committee – Pete Stow
 - a. Restore pre-Year-end membership for \$20 (covers 15 months, until 3/31/15)
- 2) Great Saltpetre Committee – Chris Hacker or GSP representative
- 3) Misty Committee – P Stow
- 4) Cornhole Committee – M Gratsch
 - a. property taxes have been paid – M Gratsch
- 5) Fundraising Committee – M Gratsch/P Duncan
 - a. Date for jewelry making – M Gratsch
 - b. Review of Silent Auction & possible memberships for high-bidders (>\$50)
- 6) Acquisition Committee – P Stow/W Jud
 - a. Pulaski property update
- 7) Message Committee – Tammy Otten/Rob Coomer
 - a. 'Spring' Newsletter – progress report
 - b. GSP Historic Registry press releases – N Jud
 - c. Yahoo group spam filter?

Old Business

- 1) Life Membership Savings – Gary Bush
- 2) Review Strategic Plan
- 3) Insurance comparison – Matt Keller
- 4) Status of budget for 2014 fiscal year
- 5) Facebook Page update – P Duncan
 - a. Possible membership drive toward non-members who “like” us.
- 6) Offered donation from Grace Power - update

New Business

- 1) Elections –close nominations; 2 open positions (Bush & Jud)
- 2) Sponsorship of and Booth at 2014 NSS convention

Next Meeting Date

Motion to Adjourn

January 13, 2014
Cash Basis

Rockcastle Karst Conservancy, Inc.
Revenue & Expenditures
January 1 through December 8, 2013

	<u>Jan 1 - Dec 8, 13</u>
Ordinary Income/Expense	
Income	
4 · Contributed support	
4010 · Individual contribution	1,206.50
4210 · Organizations, Businesses	500.00
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Total 4 · Contributed support	1,706.50
5 · Petitioned revenues	
5210 · Membership dues	1,840.00
5220 · RKC Promotion	1,556.30
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Total 5 · Petitioned revenues	3,396.30
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Total Income	5,102.80
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Gross Profit	5,102.80
Expense	
8100 · General Operating expenses	
8135 · Communication campaigns	588.17
8140 · Postage, shipping, delivery	19.50
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Total 8100 · General Operating expen...	607.67
8600 · Business expenses	
8605 · Liability Insurance	3,024.99
8680 · Transaction fees	59.55
8690 · Recording fees	15.00
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Total 8600 · Business expenses	3,099.54
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Total Expense	3,707.21
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Net Ordinary Income	1,395.59
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Net Income	<u>1,395.59</u>

01/13/14

Rockcastle Karst Conservancy, Inc.

Balance Sheet

As of December 8, 2013

	<u>Dec 8, 13</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · Chase JPM	
0100 · Life member Invst fund	11,453.12
1000 · Chase JPM - Other	8,150.52
Total 1000 · Chase JPM	<u>19,603.64</u>
1002 · Community Trust	
1003 · Misty Funds	288.10
1002 · Community Trust - Other	9,012.67
Total 1002 · Community Trust	<u>9,300.77</u>
1010 · Petty cash	96.90
Total Checking/Savings	<u>29,001.31</u>
Other Current Assets	
1120 · Inventory Asset	339.70
1299 · Undeposited Funds	468.94
Total Other Current Assets	<u>808.64</u>
Total Current Assets	29,809.95
Fixed Assets	
1140 · Real Estate Asset(GSP)	350,000.00
1141 · Real Estate Asset (Misty)	18,000.00
Total Fixed Assets	<u>368,000.00</u>
TOTAL ASSETS	<u>397,809.95</u>
LIABILITIES & EQUITY	
Equity	
3001 · Opening Bal Equity	368,000.00
3010 · Unrestrict (retained earnings)	28,414.36
Net Income	1,395.59
Total Equity	<u>397,809.95</u>
TOTAL LIABILITIES & EQUITY	<u>397,809.95</u>