

**Rockcastle Karst Conservancy  
General Meeting – 6/23/2013  
Approved Minutes**

In Attendance:

Directors: Mary Gratsch, Werner Jud, Pete Stow, Tammy Otten, and Gary Bush

Others:

Neena Jud	Chris Hacker	Traci Hacker	Sean Cain
Richard Duncan	Janice Gott		

31<sup>st</sup> Meeting of the RKC was held at the Main Branch Boone County Library, Burlington, KY.  
Called to Order by Chair Mary Gratsch at 2:08PM.



RKC agenda -  
2013-06-23.pdf

Meeting Agenda is attached:

Announcements: (None)

Secretary's Report: (Bush) Read summary of Minutes of Meeting of 3/3//2013.

Jud moved to accept the minutes. Seconded by Stow. Approved unanimously (5 votes For).

The final Minutes can now be posted on the website.

Treasurer's Report: (Jud)

Current Fiscal Year details are in the Jan. 1<sup>st</sup> -To- June 23<sup>rd</sup> Revenue & Expense and June 23<sup>rd</sup> Balance Sheets below:



RKC

Rev&Exp. – 1/1/13 – 6/23/13 Rev&Exp-2013-06-23



RKC

2013 June Bal. Sheet BalSht-2013-06-23.pdf

Summary of reports (Jan. 1 – June 23, 2013):

Gross Profit = \$ 2,140.50  
- Total Expense = (\$ 548.61)  
Net Income = \$ 1,591.89

Total Current Assets = \$ 30,006.25  
Total Fixed Assets = \$368,000.00  
Total Liabilities & Equity = \$398,006.25

The Life Fund Allocation is currently \$10,770.62. Now need \$12,300 to start the fund (41 LM's).

Bush moved: "Vote to accept the Treasurer's Reports, as provided." Otten seconded.

Vote: Unanimously Accepted (5 votes For).

## Committee Reports

### (A) Membership Committee: (Pete Stow)

1. Total current membership = 100 (56 Individual, 41 Life, and 3 Sustaining members)

Discussion ensued about the need for the 3-month membership (Jan-Mar Only) category.

Bush moved **“RKC drops the ¼-year membership, but the Board may establish specials from time-to-time.”**

Seconded by Jud. **Unanimously Approved.**

One member did pay on-line for the 3-month membership this spring. He will be offered the opportunity to extend to a full year (2014) for the remaining \$7.50.

2. KOR Booth and Display. Need volunteers: (P.Duncan/T.Otten)  
Two RKC ads have been purchased for the KOR Guidebook. There is also one Batty Glass ad and one ad for the raffle. Two RKC memberships were requested for the door prizes.

Bush moved **“RKC will provide two annual memberships to be awarded as door prizes at KOR.”**

Jud seconded. **Approved unanimously.**

3. NSS Convention, Display:  
No table was ordered for RKC at the Convention, but our display can be put up in the display area, if wanted. Request was made for someone to take the display to the Convention. Bush seems to be the only member who will attend the Convention this year. He's unsure if he can take the display, due to space limitations. He will take pamphlets to be handed out there.

### (B) GSP Committee: (Richard Duncan) Highlights of Report:

1. Open House ran smooth.
2. The tractor's 4-wheel drive has been repaired. It's running great.
3. Recent problems: Names were scratched on the cave wall in GSP behind the Pig Pen. A committee was formed to look into it.
4. Slippery Elm bark thieves hit the Preserve again. There is a suspect known, but can't be proven.
5. Camping fees are down this year.
6. The kitchen as a new epoxy-painted floor and the range hood has been installed. Other work is planned.
7. Camp Wesley just finished their week at GSP. KOR is our next event there.



GSP Mgmt Comm  
Report - 2013-06-22.

Full GSP Committee Report:

### (C) Misty Cave Committee: (Stow)

Nothing new to report. Pete plans to take a lawn mower to Misty and to leave it in the barn.

### (D) Cornhole Cave Committee: (Gratsch)

Nothing new to report. A final survey of the cave still needs to be completed.

### (E) Fundraising Committee: (Gratsch/Duncan)

Classes/kits for jewelry making – Mary Gratsch has a new Viking Chaining process. She'll have some of these items at KOR for sale.

(F) Acquisition Committee: (Stow/Jud)

- Werner is working one possible issue. Details forthcoming at the next meeting.
- Another property we had been discussing had a potential buyer, but they've backed out. That property is still available. There had been a question about the mineral rights to that land. The seller now says those rights do come with the property.
- A property in Pulaski County may be available. The Board will be following up on it.

(G) Message Committee: (Otten/Coomer)

The spring newsletter didn't go out, because no articles were submitted. A fall issue is now planned for September 7th. Proof is needed by August 18<sup>th</sup>. Assignments for potential articles were made:

- RKC Chair to encourage support (Gratsch)
- GSP Committee information (RD)
- Information About RKC Finances and the Life Membership Fund (W.Jud)
- Update on Historic Registry process (Neena Jud)
- Property acquisition ideas from members (Stow)
- Web page solicitations / Basic Caving Safety / Appreciation Letters (Bush)
- Appreciation for Bat Stickers (Duncan/Otten)
- Cornhole Update (needs for the property) (Gratsch)

Old Business:

(A) Review Our Strategic Plan:

The Board will review all parts of the plan, with email final comments by July 31<sup>st</sup>. Bush will facilitate the review.

(B) Insurance (M Keller/ B Yuellig):

Matt not present. Postponed to next meeting.

(D) Status of Budget for next Fiscal Year

Delayed. Treasurer Jud will send a rough draft of the preliminary Budget to the Board.

(E) Status of Members' "Coffee and Sweets" at Open House

Most members were busy taking care of the Open House and couldn't attend the get-together. However, six new memberships resulted from the coffee klatsch.

(F) Facebook Page (P Duncan):

Pam not present. Postponed to next meeting.

(G) Members Fall Outing at GSP ???

A possible Saturday get-together with cookout has been suggested. Cave trips to Misty and Cornhole would be available, but not required. RKC members may want to hang out at GSP with an evening bonfire. Sept 28-29 are the possible dates. Mary Gratsch will organize.

New Business

(A) NSS Convention Conservancy Forum - volunteer to attend ?

Bush is currently the only member registered to attend the Convention. He will check the schedule to see if he can attend the Forum..

(B) Offered Donation:

Mary Gratsch received an email offering a time share (or two) to RKC as a donation. Mary has requested more information to see if it's a valid offer with value to RKC.

Next Meeting: Sept. 29, 2013 at 10:00AM – Held at GSP at the Member's Fall Outing (see above)

Adjournment: Motion to adjourn made by Bush, seconded by Otten, at 3:50 PM.

Vote: Passed unanimously (5 votes For)

\* \* \* \* \*

**Additional Note:**

Subsequent to this meeting, an Email Vote was held on July 1<sup>st</sup> and 2<sup>nd</sup>, 2013, to approve the formation of a Special Committee to investigate the purchase of a new cave property. A motion to move forward on the proposal, committing up to \$4,000 for surveying and legal costs, was made by Stow and seconded by Otten. It passed unanimously.

Due to the sensitive nature of the negotiations, details and additional information will be revealed once the commitment is signed.

Meeting Minutes prepared by W. Gary Bush, Secretary

These Minutes were unanimously approved at the RKC Meeting of 9/29/2013.

# **Rockcastle Karst Conservancy - 6/23/13 Meeting**

(Boone Co. KY Main Library; Burlington)

## **Announcements**

**Secretary's Report** - Gary Bush

**Treasurer Report** – Werner Jud

## **Committee Reports**

- 1) Membership Committee – Pete Stow
  - New members
  - KOR booth/display; volunteers
  - NSS Convention; display
- 2) Great Saltpetre Committee – Richard Duncan
- 3) Misty Committee – P Stow
- 4) Cornhole Committee – M Gratsch
- 5) Fundraising Committee – M Gratsch/P Duncan
  - Pam Duncan's latest contributions
  - Classes/kits for jewelry making – M Gratsch
- 6) Acquisition Committee – P Stow/W Jud
  - News on Birch Ridge property
  - Pulaski property update
- 7) Message Committee – Tammy Otten/Rob Coomer
  - 'Spring' Newsletter - new date/assignments

## **Old Business**

- 1) Life Membership Savings – Gary Bush
- 2) Review Strategic Plan
- 3) Insurance comparison – Matt Keller
- 4) Status of budget for 2014 fiscal year
- 5) Update on Open House Members 'Coffee and Sweets' – P Duncan
- 6) Facebook Page – P Duncan
- 7) Members Fall Outing at GSP ?

## **New Business**

- 1) NSS Convention Conservancy Forum - volunteer to attend?
- 2) Offered Donation

## **Next Meeting Date**

## **Motion to Adjourn**

July 1, 2013  
Cash Basis

Rockcastle Karst Conservancy, Inc.  
Revenue & Expenditures  
January 1 through June 23, 2013

	<u>Jan 1 - Jun 23, 13</u>
Ordinary Income/Expense	
Income	
4 · Contributed support	
4010 · Individual contribution	37.50
4210 · Organizations, Businesses	<u>500.00</u>
Total 4 · Contributed support	537.50
5 · Petitioned revenues	
5210 · Membership dues	945.00
5220 · RKC Promotion	<u>658.00</u>
Total 5 · Petitioned revenues	<u>1,603.00</u>
Total Income	<u>2,140.50</u>
Gross Profit	2,140.50
Expense	
8100 · General Operating expenses	
8135 · Communication campaigns	490.12
8140 · Postage, shipping, delivery	<u>19.50</u>
Total 8100 · General Operating expen...	509.62
8600 · Business expenses	
8680 · Transaction fees	23.99
8690 · Recording fees	<u>15.00</u>
Total 8600 · Business expenses	<u>38.99</u>
Total Expense	<u>548.61</u>
Net Ordinary Income	<u>1,591.89</u>
Net Income	<u><u>1,591.89</u></u>

07/01/13

**Rockcastle Karst Conservancy, Inc.**  
**Balance Sheet**  
As of June 23, 2013

	<u>Jun 23, 13</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1000 · Chase JPM	
0100 · Life member Invst fund	10,770.62
1000 · Chase JPM - Other	10,590.79
<b>Total 1000 · Chase JPM</b>	<u>21,361.41</u>
1002 · Community Trust	
1003 · Misty Funds	288.10
1002 · Community Trust - Other	7,838.98
<b>Total 1002 · Community Trust</b>	<u>8,127.08</u>
1010 · Petty cash	96.90
<b>Total Checking/Savings</b>	<u>29,585.39</u>
<b>Other Current Assets</b>	
1120 · Inventory Asset	339.70
1299 · Undeposited Funds	81.16
<b>Total Other Current Assets</b>	<u>420.86</u>
<b>Total Current Assets</b>	30,006.25
<b>Fixed Assets</b>	
1140 · Real Estate Asset(GSP)	350,000.00
1141 · Real Estate Asset (Misty)	18,000.00
<b>Total Fixed Assets</b>	<u>368,000.00</u>
<b>TOTAL ASSETS</b>	<b><u><u>398,006.25</u></u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
3001 · Opening Bal Equity	368,000.00
3010 · Unrestrict (retained earnings)	28,414.36
Net Income	1,591.89
<b>Total Equity</b>	<u>398,006.25</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u><u>398,006.25</u></u></b>

Great Saltpetre Cave Management Committee Report.  
June 22, 2013

Open house ran smooth. Everyone appeared to have a good time.

The tractor has had some work done on it and is now running great.

There was an incident back in April where someone scratched their names on the wall back beyond the Pig Pen. Neena agreed to pursue this situation and formed a sub-committee with Bob Dobbs and Chris Hacker.

We have been hit by the Slippery Elm bark thieves recently. This time on the hillside behind the electrical sites. Access appears to of been from the French Property and down the Scout Trail. Many people have a good idea of who's doing this but nothing can really be done about it.

Camping fees seem to be down this year from scout weekends and cavers.

The kitchen has the range hood installed and the floor is now epoxied concrete. James Clements has made a generous donation to upgrade the sink and counter tops.

Camp Wesley has just finished their yearly week at the preserve yesterday and Jamie Johnson recorded in the cave this morning.

KOR is our next event and we are on track with that.

Respectfully submitted,

Richard Duncan, Chair.  
Great Saltpetre Cave Management Committee