

**Rockcastle Karst Conservancy  
General Meeting – 3/03/2013  
Approved Minutes**

In Attendance:

Directors: Mary Gratsch, Werner Jud, Pete Stow, Tammy Otten, and Gary Bush

Others:

Neena Jud  
Bob Yuellig  
Rick Peters

Pam Duncan  
Pat Yuellig  
Sheila Peters

Howard Kalnitz  
Bob Dobbs

Matt Keller  
Rob Coomer

30<sup>th</sup> Meeting of the RKC was held at the Main Branch Boone County Library, Burlington, KY.  
Called to Order by Chair Mary Gratsch at 2:01PM.



RKC-Agenda-2013-3  
-3-Final.pdf

Meeting Agenda is attached:

Announcements: (None)

Secretary's Report: (Bush) Read summary of Minutes of Meeting of 12/9//2012.

Otten moved to accept the minutes. Seconded by Stow. Approved unanimously (5 votes For).  
The final Minutes can now be posted on the website.

Treasurer's Report: (Jud)

Current Fiscal Year details are in the Dec. 9<sup>th</sup> -To- Mar. 3<sup>rd</sup> Revenue & Expense and Mar. 3<sup>rd</sup> Balance Sheets below. Also included is the Revenue and Expense Report for FY 2012:



RKC-R&E-2013-03-0  
3.pdf

Rev&Exp. – 12/9/12 – 3/3/13



RKC-BalSht-2013-03-  
03.pdf

2013 March Bal. Sheet



RKC-R&E-2012.pdf

Rev&Exp – FY2012

Summary of reports (Dec. 9 – Mar. 3):

Gross Profit = \$ 1,145.40  
- Total Expense = (\$ 495.69)  
Net Income = \$ 1,414.31

Total Current Assets = \$ 28,705.59  
Total Fixed Assets = \$368,000.00  
Total Liabilities & Equity = \$396,705.59

The Life Fund Allocation is currently \$10,348.12.

Discussion ensued about funds available for property purchases, should something become available.

Bush moved: "Vote to accept the Treasurer's Reports, as provided." Otten seconded.  
Vote: Unanimously Accepted (5 votes For).

#### Committee Reports

(A) Membership Committee: (Pete Stow)

1. Total current membership = 110 (68 Individual, 39 Life, and 3 Sustaining members)
2. Sustaining memberships = 3 currently
3. Membership drive: (P.Duncan/T.Otten)  
Bat bumper stickers were handed out to all members. New members will receive one.  
Discussions ensued about selling any excess stickers to members.  
Membership renewal notices are ready to be sent out, mostly by email, to the 36 expiring members.  
There will be a Members-Only reception at Open House on Saturday from 9:30 – 11:00AM.  
Other details to be arranged before Open House.

(B) GSP Committee: (Richard Duncan)

1. Next committee meeting will be following Thursday, March 7<sup>th</sup>.



GSP-R&E-2012.pdf

2. Werner Jud supplied a Revenue & Expense Report for GSP for 2012:
3. Update on National Historic Register (N Jud). Final Application has been submitted to KY office. Presentation will be in KY on a date TBD. If passes KY review, will be submitted nationally.
4. Recent problems: Young adults got rowdy at GSP; is a GSP Committee issue to deal with.
5. Caretaker issues: Agreement with Bill Carr is with RKC. Management of the operation is responsibility of the GSP Committee. RKC will follow up any action at our next meeting.

(C) Misty Cave Committee: (Stow)

The cave is closed until May 1<sup>st</sup>, 2013.

(D) Cornhole Cave Committee: (Gratsch)

1. Recent trip by Mary Gratsch and Ron Crawford showed the road is overgrown.
2. Bob Yuellig supplied a register for the cave. It needs to be installed.
3. Matt Keller wants to call up survey trips into Cornhole to promote the Preserve. Extending current survey and surveying side passages are the goals. May need a work party before to clear the road of saplings and heavy weeds.

(E) Fundraising Committee: (Gratsch/Duncan)

1. Fundraising Efforts (Pam Duncan): Wine-Tasting sessions don't generate significant profits. Cost Of Goods Sold is too high. Glass jewelry is the current focus. No movement yet on getting a table at the 2013 NSS Convention.
2. KOR Booth: No one has volunteered to handle the raffle for RKC. Pam Duncan will handle sales of items for benefit of RKC. The need for a booth at the NSS Convention is still being discussed. Upcoming activities include getting out the invitations to members to attend the Open House Reception.

(F) Acquisition Committee: (Stow/Jud)

Discussions ensued on 2 potential properties. More research is needed on both of these offerings.  
(Details restricted for security reasons)

(G) Message Committee: (Otten/Coomer)

The spring newsletter is being prepared. More articles and/or photos are needed by April 7<sup>th</sup>.

Current articles planned include:

- RKC Chair to encourage support
- GSP Committee information
- Upcoming events calendar.
- Property acquisition ideas from members
- Web page solicitations for additions/changes
- Basic Caving Safety & Grotto Contacts
- Listing of sales items (Batty Glass, t-Shirts, etc.)

(H) Election Committee: (Kalnitz/ N.Jud/Bush)

Pete Stow is renewed as a Director for another 3-year term.

Old Business:

(A) Music In the Mountain Report: (Bob Dobbs)

1. Thanks for running the event.
2. What to do with the old wristbands? Suggested to sell to KOR at our cost.
3. T-Shirts: Howard Kalnitz will turn them over to RKC for storage.

(B) Review Our Strategic Plan:

Chair Gratsch will set up a committee to review the plan and suggest any updates or implementations needed.

(C) Insurance (M Keller/ B Yuellig):

Nothing new to report.

(D) Status of Budget for next Fiscal Year

Treasurer Jud will send a PDF of the preliminary Budget, with any additions, in 2 weeks from today.

(E) Email vote to provide funding of \$630 to the Membership Drive Committee

On November 13<sup>th</sup>, Otten made a motion to allocate \$630 to the membership drive as described by Pam Duncan for the remainder of 2012 and 2013. This includes \$428 to order RKC bat stickers and \$200 to cover materials for mailings to current and past members.

Discussions and the vote concluded on November 14<sup>th</sup>. Vote was 4 For; Jud abstained. Motion carried.

(F) KY Heartwood (W Jud):

RKC Board should keep KH in our sights, as they are a prime offering in the Rockcastle KY area. Werner, as a member of both organizations, will keep information flowing between them and us..

New Business

(A) REI/Benchmark Program – combine effort with grotto

Pam D. suggests the GCG/RKC can develop a caving presentation for REI to keep us in the public eye.

(B) REI - pursue effort to present program on RKC to it's members:

See #A. Also, generate a presentation on caving and RKC Preserves that can be used also for other grottos.

(C) Facebook – P Duncan:

Need more active presence – We need photos and information to create a Facebook page for RKC.

(D) Members trips to Preserves:

Cornhole/Misty Trip Bonfire in Fall??? - Calendar a date for trips to Cornhole and Misty Cave, followed by an evening bonfire to get RKC members onto the properties and together.

(E) New Officers – same as 2012:

Chair: Mary Gratsch  
Vice Chair: Pete Stow  
Treasurer: Werner Jud  
Secretary: Gary Bush

Next Meeting: June 23, 2013 at 2:00PM – Boone County Main Library (Burlington) will be attempted  
... to be announced.

Adjournment: Motion to adjourn made by Bush, seconded by Jud, at 4:23 PM.  
Vote: Passed unanimously (5 votes For)

Meeting Minutes prepared by W. Gary Bush, Secretary

Minutes approved at Meeting of June 23, 2013.

## **RKC Agenda** March 3, 2013 Boone County Main Library (Burlington, KY)

### **General:**

- 1) Announcements
- 2) Secretary reading of Previous Meeting Minutes
- 3) Treasurers Report

### **Committee Reports:**

#### 1) Membership Committee (P Stow)

- \* Membership Drive (P Duncan/T Otten)
  - highlights our RKC bat sticker – thanks to Ron (P Duncan/T Otten)
- \* Membership renewal notices- email & US mail messages
- \* Invite members to Open House
- \* Members Only Reception
  - specific times 3-4:30PM or 10-11:30AM
  - wine & cheese or coffee & muffins
  - raffle ( free ticket to attending members/ can buy extras)
  - funding - donations or sale of raffle tickets?
- \* Yahoo group list serve- who maintains?

#### 2) Great Saltpetre Committee (R Duncan)

- \* Update on historic register (N Jud)
- \* Recent problems
- \* Caretaker issues

#### 3) Misty Cave Committee (P Stow)

#### 4) Cornhole Committee (M Gratsch)

- \* Survey dates (M Keller)

#### 5) Fundraising Committee (M Gratsch)

- \* Fundraising efforts (P Duncan)
- \* KOR Booth
  - raffle
  - sale of items
  - KOR cave trip sign up in back of RKC booth ??? (T Otten)
  - NSS convention booth
  - Other events- Chick Fest (Kim Gentry)/Speleofest/TAG/SERA/OTR
  - Upcoming events-Calendar (P Duncan/T Otten) invites

- 6) Acquisition Committee (P Stow/W Jud)
- 7) Message Committee (T Otten/R Coomer)
  - \* Spring Newsletter
    - letter from Chair encouraging new member involvement
    - other articles/photos
  - \* Open House Booth (P Duncan/T Otten)
- 8) Election Committee – (H Kalnitz/ N Jud/ G Bush)

### **Old Business**

- 1) MIM report (B Dobbs)
  - \* Thank You to Bob Dobbs for running it!
  - \* What to do with old wristbands
- 2) Review our Strategic Plan – where are we/ what have we done/what's left to do?
- 3) Insurance (M Keller/ B Yuellig) anything new?
- 4) Status of Budget for next Fiscal Year
- 5) KY Heartwood (W Jud)

### **New Business**

- 1) REI/Benchmark Program – combine effort with grotto
- 2) REI - pursue effort to present program on RKC to it's members
- 3) Facebook – P Duncan
  - \* more active presence
- 4) Members trips to Preserves
  - \* Cornhole/Misty trip Bonfire in Fall???

### **Next Meeting Date/Place**

### **Adjournment**

# Rockcastle Karst Conservancy, Inc.

## Revenue & Expenditures

December 9, 2012 through March 3, 2013

March 4, 2013  
Cash Basis

	Dec 9, '12 - Mar 3, 13
Ordinary Income/Expense	
Income	
4 · Contributed support	
4010 · Individual contribution	665.00
4210 · Organizations, Businesses	500.00
Total 4 · Contributed support	1,165.00
5 · Petitioned revenues	
5210 · Membership dues	665.00
5220 · RKC Promotion	80.00
5500 · Special events	0.00
Total 5 · Petitioned revenues	745.00
Total Income	1,910.00
Gross Profit	1,910.00
Expense	
8100 · General Operating expenses	
8135 · Communication campaigns	479.62
8140 · Postage, shipping, delivery	6.95
Total 8100 · General Operating expen...	486.57
8600 · Business expenses	
8680 · Transaction fees	9.12
Total 8600 · Business expenses	9.12
Total Expense	495.69
Net Ordinary Income	1,414.31
Net Income	1,414.31

## Rockcastle Karst Conservancy, Inc.

## Balance Sheet

As of March 3, 2013

Cash Basis

	Mar 3, 13
ASSETS	
Current Assets	
Checking/Savings	
1000 · Chase JPM	
0100 · Life member Invst fund	10,348.12
1000 · Chase JPM - Other	10,167.23
Total 1000 · Chase JPM	20,515.35
1002 · Community Trust	
1003 · Misty Funds	288.10
1002 · Community Trust - Other	7,453.94
Total 1002 · Community Trust	7,742.04
1010 · Petty cash	46.10
Total Checking/Savings	28,303.49
Other Current Assets	
1120 · Inventory Asset	339.70
1299 · Undeposited Funds	62.40
Total Other Current Assets	402.10
Total Current Assets	28,705.59
Fixed Assets	
1140 · Real Estate Asset(GSP)	350,000.00
1141 · Real Estate Asset (Misty)	18,000.00
Total Fixed Assets	368,000.00
TOTAL ASSETS	396,705.59
LIABILITIES & EQUITY	
Equity	
3001 · Opening Bal Equity	368,000.00
3010 · Unrestrict (retained earnings)	28,414.36
Net Income	291.23
Total Equity	396,705.59
TOTAL LIABILITIES & EQUITY	396,705.59



March 4, 2013  
Cash Basis

# Rockcastle Karst Conservancy, Inc.

## Revenue & Expenditures

January through December 2012

	<u>Jan - Dec 12</u>
Ordinary Income/Expense	
Income	
4 · Contributed support	
4010 · Individual contribution	1,674.50
4210 · Organizations, Businesses	1,008.40
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Total 4 · Contributed support	2,682.90
5 · Petitioned revenues	
5210 · Membership dues	1,752.50
5220 · RKC Promotion	2,117.90
5250 · RKC Merchandise	543.20
5310 · Interest short-term inv	12.28
5500 · Special events	5,732.50
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Total 5 · Petitioned revenues	10,158.38
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Total Income	12,841.28
Cost of Goods Sold	
5000 · Cost of Goods Sold	429.35
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Total COGS	429.35
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Gross Profit	12,411.93
Expense	
6980 · Uncategorized Expenses	0.00
7010 · Special event related expenses	6,074.58
8100 · General Operating expenses	
8110 · Supplies	29.54
8135 · Communication campaigns	51.05
8140 · Postage, shipping, delivery	33.95
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Total 8100 · General Operating expenses	114.54
8500 · Misc expenses	
8570 · Advertising expenses	395.56
8500 · Misc expenses - Other	0.00
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Total 8500 · Misc expenses	395.56
8600 · Business expenses	
8605 · Liability Insurance	1,031.16
8680 · Transaction fees	537.74
8690 · Recording fees	25.00
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Total 8600 · Business expenses	1,593.90
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Total Expense	8,178.58
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Net Ordinary Income	4,233.35
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Net Income	<u>4,233.35</u>

Mar 4, 2013

# Great Saltpetre Cave Preserve

Revenue & Expenditures  
January through December 2012

	<u>Jan - Dec 12</u>
Ordinary Income/Expense	
Income	
Donations	
Specific Purpose	1,400.00
Open House	1,450.25
Donations - Other	<u>2,780.00</u>
Total Donations	5,630.25
GSPC Camping	14,322.08
GSPC Merchandise	877.95
Miscellaneous Income	<u>2,604.00</u>
Total Income	23,434.28
Cost of Goods Sold	
Cost of Goods Sold	<u>599.45</u>
Total COGS	<u>599.45</u>
Gross Profit	22,834.83
Expense	
Bursar supplies	
Postage	111.05
Bursar supplies - Other	<u>115.61</u>
Total Bursar supplies	226.66
Insurance	
Property Liability	<u>1,901.50</u>
Total Insurance	1,901.50
Interest Expense	231.25
Landscaping memorials	110.00
Miscellaneous	101.05
Post Office Box	76.00
Property Maintenance	
Z-Turn Mower	604.58
Trailer	0.55
Tractor	717.39
Equip parts & repairs	333.82
Building Maintenance	371.32
Cave maintenance	622.07
General supplies	<u>976.90</u>
Total Property Maintenance	3,626.63
Sales Tax	0.00

	<u>Jan - Dec 12</u>
Special Events	
Music in the Mountain	200.00
Other	526.15
Karst-O-Rama	1,280.00
Open House	<u>1,743.14</u>
Total Special Events	3,749.29
Special Projects	2,537.66
Transaction fees	4.84
Uncategorized Expenses	0.00
Utilities	
Propane	285.37
Electric	2,276.61
Garbage Collection	950.00
Port-o-lets	3,120.00
Telephone	295.40
Water	<u>395.19</u>
Total Utilities	7,322.57
Web Space	<u>12.00</u>
Total Expense	<u>19,899.45</u>
Net Ordinary Income	2,935.38
Other Income/Expense	
Other Income	
Interest Income	15.59
Other Income	0.00
Temporary holding	<u>61.39</u>
Total Other Income	76.98
Other Expense	
Temporary expense	<u>0.00</u>
Total Other Expense	<u>0.00</u>
Net Other Income	<u>76.98</u>
Net Income	<u><u>3,012.36</u></u>