

**Rockcastle Karst Conservancy
General Meeting – 12/09/2012
Minutes – Final**

In Attendance:

Directors: Mary Gratsch, Werner Jud, Pete Stow, Tammy Otten, and Gary Bush

Others:

Neena Jud Pam Duncan Richard Duncan Janice Gott
Beau Gergel Rob Coomer

29th Meeting of the RKC was held at the Main Branch Boone County Library, Burlington, KY.
Called to Order by Chair Mary Gratsch at about 2:14PM.



RKC_Agenda-2012-1
2-09-Final.pdf

Meeting Agenda is attached:

Announcements: RKC received a \$300 donation from Rob Coomer, designated for Land Acquisition.
RKC received a \$100 donation from Pam Duncan.

Secretary's Report: (Bush) Read summary of Minutes of Meeting of 10/7//2012.
Jud moved to accept the minutes. Seconded by Stow. Approved unanimously (5 votes For).
The final Minutes can now be posted on the website.

Treasurer's Report: (Jud)
Current Fiscal Year details are in the Oct. 7th -To- Dec. 7th Revenue & Expense and Dec. 7th Balance
Sheets below:



RKC_RevExp-2012-1
2-09.pdf

2012 3rd Qtr. Rev&Exp:



RKC_BalSheet-2012-
12-09.pdf

2012 Dec. Bal. Sheet:

Summary of reports (Oct. 7 – Dec. 7):

Gross Profit	= \$ 1,145.40
- Total Expense	= (\$ 740.87)
Net Income	= \$ 404.53

Total Current Assets	= \$ 27,463.04
Total Fixed Assets	= \$368,000.00
Total Liabilities & Equity	= \$395,463.04

The Life Fund Allocation is currently \$9,931.87.
Discussion ensued about insurance and promotion expenses.

Bush moved: "Vote to accept the Treasurer's Reports, as provided." Otten seconded.
Vote: Unanimously Accepted (5 votes For).

Committee Reports

(A) Membership Committee: (Pete Stow)

1. Total current membership = 102 (62 Individual, 37 Life, and 3 Sustaining members)
2. Sustaining memberships = 3 currently
3. Communications: (directed only to members)
On Nov 29th, sent out 80 emails to past members. 13 bounced. Received several renewals. Sent out 37 bumper stickers to the 37 Life members.
Discussion ensued about possible Associate, Family, and/or Youth memberships. The Board will discuss these possibilities.
Campaign to date resulted in 8 new memberships & 14 renewals.

(B) GSP Committee: (Richard Duncan)

Overall this has been a good year at GSP.
Jackson Energy has trimmed trees around power lines. RD and Bill Carr had discussions with JE about locations of water lines, etc.
The KY Division of Forestry has several tree farms around the state. We could get trees from them to populate our 'open' areas or to replace trees downed by the beavers. We could create nursery areas on the Preserve to raise the seedlings to adult trees.



GSP Committee
Report - 2012-12-09.

Full text of the GSP Committee Report:

(C) Misty Cave Committee: (Stow)

Property is generally OK. The cave is closed until April 1st, 2013.

(D) Cornhole Cave Committee: (Gratsch)

1. Property Taxes have been paid by Mary.
2. Survey is still underway. Data was received from Lee Florea. Must be reconciled.
3. Road is in bad condition and had to be relocated. Trees are growing in the road. Need a tractor to re-establish the roadbed properly.

(E) Fundraising Committee: (Gratsch/Duncan)

1. Music In the Mountain - Otten summarized the meeting held to discuss options. Committee decided to hold off on 2013. Interest exists to redo MIM in 2014. For future planning purposes we must assume 400 attendees will be our maximum.
2. Other possible ideas include having an event in conjunction with the Cincinnati Museum Center. The idea was discussed.
3. REI was discussed as a possible partner for some event, but that might not generate revenue, as such. But, we could establish ourselves with them, possibly for one of their grants.
4. Pam suggested we get into other events (similar to Earth Day). Having a booth gets our name and identity into circulation. These public events could also increase memberships.
5. Pam is considering hosting an educational wine tasting party in January.
6. Mary may move her Wine-Tasting party to sometime in the spring.

(F) Acquisition Committee: (Stow/Jud)

A discussion ensued on 2 potential properties, one with caves. More research is needed on both of these offerings.

(G) Message Committee: (Otten/Coomer)

We also have a 'message' completed for businesses that might be potential donors.

(H) Election Committee: (Kalnitz/ N.Jud/Bush)

The committee will organize once the slate is completed.

Old Business:

- (A) Rockcastle Industrial Development Committee: - Nothing to report. This topic will be dropped.
- (B) Continue Nominations for Director (one position open)
Pete Stow previously agreed to run again
Repeated calls for additional nominations brought none.

Bush Moved to close nominations, Jud seconded.
Vote: 4 For, Stow abstains. Nominations were closed.

Bush Moved to accept Stow for the Director position by acclamation. Otten 2nd.
Vote unanimous FOR. No mail voting required. Stow retains the Director seat for 3 years.
- (C) 2012 Consignment Sales:
Any discrepancies will be handled by the 2012 Convention Committee.
- (D) Email vote to provide donation of \$45 to KY Heartwood
The Board held this vote via email, concluding on November 15th with a unanimous vote to spend \$45 for a sponsorship at their event.
Werner Jud attended the event. Our logo was put on the agenda. Good contacts were made with other environmental groups. He handed out our pamphlets.
- (E) Email vote to provide funding of \$630 to the Membership Drive Committee
On November 13th, Otten made a motion to allocate \$630 to the membership drive as described by Pam Duncan for the remainder of 2012 and 2013. This includes \$428 to order RKC bat stickers and \$200 to cover materials for mailings to current and past members.
Discussions and the vote concluded on November 14th. Vote was 4 For; Jud abstained. Motion carried.
- (F) Life Membership Annuity: (Bush)
Treasurer reported \$9,931.87 is set aside for this fund. With 37 Life members, we need \$11,100 to invest in an annuity with the NSF.
- (G) Liability Insurance: (Jud)
1. Treasurer Jud paid \$2,188.66 (GSP paid \$1900 of that), plus Director's D&O insurance.
2. Jud questioned the agent about 'riders' for special events (KOR, MIM, etc.) RKC will save the 'writing fee' for new policies for those events. Writing fees could be about \$200 each. But, the cost of such riders wouldn't be known until just before each event.
3. We require more timely billing by our insurance company, rather than the last minute invoices they've been sending us. Treasurer Jud asked for someone to search for a new, more responsive agent that is willing to understand our operation.

New Business

- (A) Status of RKC Table at 2013 Convention (PA):
Jud moved that RKC should sign up for a Vendor Table (\$35) at the 2013 NSS Convention.
Otten seconded. Motion passed unanimously.
Pam Duncan may not be at Convention, but she will provide guidance to help us get set up.
- (B) Funding for Promotional Events and Donations to Other Organizations:
Events such as Earth Day and KY Heartwood increase our visibility to the public.
Discussion ensued on the topic. No motions were made.
KY Heartwood allowed vendors to sell promo items at their event. RKC didn't know that and didn't take any items for sale. It would've been worth doing that.

(C) Continued Funding for 'Message' and Membership Drive:

Discussion determined that the Board needs to establish a budget for each year for all accounts. Treasurer Jud will send COA to start laying out the template for an annual budget.

Next Meeting: March 3, 2013 at 2:00PM – Boone County Main Library (Burlington) will be attempted ... to be announced.

Adjournment: Motion to adjourn made by Bush, seconded by Jud, at 4:23 PM.
Vote: Passed unanimously (5 votes For)

Meeting Minutes prepared by W. Gary Bush, Secretary

RKC Agenda

December 9th, 2012

Boone County Main Library (Burlington)

General:

- 1) Announcements
- 2) Secretary reading of previous meeting Minutes
- 3) Treasurer's Report

Committee Reports:

- 1) Membership committee (Stow)
 - a. Total current membership
 - b. Sustaining memberships
- 2) Great Saltpeter Cave Committee (R.Duncan)
- 3) Misty Cave Committee (Stow)
- 4) Cornhole Cave Committee (Gratsch)
- 5) Fundraising Committee (Gratsch)
- 6) Acquisition Committee (Stow/Jud)
- 7) Message Committee (Otten/Coomer)
- 8) Election Committee (Kalnitz/ N.Jud/Bush)

Old Business:

- 1) Rockcastle Industrial Development Committee
- 2) Continue Nominations for Director (one position open)
 - a. Pete Stow agreed to run again
- 3) 2012 NSS Consignment sales
- 4) Email vote to provide donation of \$45 to KY Heartwood
- 5) Email vote to provide funding of \$630 to the Membership Drive Committee
- 6) Life membership saving- goal of \$11,400

New Business:

- 1) Status of RKC Table at 2013 Convention (PA)
- 2) Funding for promotional events and donations to other organizations; such as Earthday and KY heartwood
- 3) Continued funding for 'message'/membership drive

Next Meeting Date:

Adjournment:

December 12, 2012
Cash Basis

Rockcastle Karst Conservancy, Inc.

Revenue & Expenditures

October 7 through December 9, 2012

	<u>Oct 7 - Dec 9, 12</u>
Ordinary Income/Expense	
Income	
4 · Contributed support	
4010 · Individual contribution	465.00
Total 4 · Contributed support	465.00
5 · Petitioned revenues	
5210 · Membership dues	530.00
5220 · Promotion	150.40
Total 5 · Petitioned revenues	680.40
Total Income	1,145.40
Gross Profit	1,145.40
Expense	
7010 · Special event related expenses	-342.14
8500 · Misc expenses	
8570 · Advertising expenses	45.00
Total 8500 · Misc expenses	45.00
8600 · Business expenses	
8605 · Liability Insurance	1,031.16
8680 · Transaction fees	6.85
Total 8600 · Business expenses	1,038.01
Total Expense	740.87
Net Ordinary Income	404.53
Net Income	<u>404.53</u>

12/12/12

Rockcastle Karst Conservancy, Inc.

Balance Sheet

As of December 9, 2012

	<u>Dec 9, 12</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · Chase JPM	
0100 · Life member Invst fund	9,931.87
1000 · Chase JPM - Other	6,989.45
Total 1000 · Chase JPM	<u>16,921.32</u>
1002 · Community Trust	
1003 · Misty Funds	288.10
1002 · Community Trust - Other	7,415.04
Total 1002 · Community Trust	<u>7,703.14</u>
1010 · Petty cash	3.05
Total Checking/Savings	<u>24,627.51</u>
Other Current Assets	
1120 · Inventory Asset	339.70
1299 · Undeposited Funds	2,495.83
Total Other Current Assets	<u>2,835.53</u>
Total Current Assets	27,463.04
Fixed Assets	
1140 · Real Estate Asset(GSP)	350,000.00
1141 · Real Estate Asset (Misty)	18,000.00
Total Fixed Assets	<u>368,000.00</u>
TOTAL ASSETS	<u>395,463.04</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2010 · Accounts payable	-342.14
Total Accounts Payable	<u>-342.14</u>
Total Current Liabilities	<u>-342.14</u>
Total Liabilities	-342.14
Equity	
3001 · Opening Bal Equity	368,000.00
3010 · Unrestrict (retained earnings)	24,181.01
Net Income	3,624.17
Total Equity	<u>395,805.18</u>
TOTAL LIABILITIES & EQUITY	<u>395,463.04</u>

2012 Year-end Report The Great Saltpetre Cave Preserve Management Committee

2012 was a busy year for The Great Saltpetre Cave Preserve.

The Green Latrine was completed in the spring and open for business.

This was possibly the busiest year yet for the Greater Cincinnati Grotto's Youth Group program. Over 1000 scouts, in groups from 6 - 240 at a time, educating them to the importance of protecting our clean ground water and taking them on wild cave trips. We also hosted several field trips for local grade schools and picnic get-togethers with our neighbors past and present.

The Management Committee's Open House this year was planned around a bicentennial theme of "1812". We invited re-enactors to join us, had black powder demos, and our usual bean soup and cornbread. We had about 1,500 people visit us at Open House this year.

We geared up for the Grotto's Karst O Rama and Rockcastle Karst Conservancy's Music in the Mountain. Several College groups visited for various reasons and an Archeology student from UK contacted us to conduct a dig to expose a section of the log pipe system installed in the late 1700's and used to supply water for the manufacturing of saltpeter in the Big Cave.

We are currently working with Jackson Energy to be sensitive to our Preserve while trimming under their power lines.

It takes many talented volunteers who give their time to make this happen. Contact us if you would like to help!

Thank you,

Richard Duncan
Chairman, Great Saltpetre Cave Preserve Management Committee.