

**Rockcastle Karst Conservancy
General Meeting – 9/18/2011
Approved Minutes**

In Attendance:

Directors: Howard Kalnitz, Mary Gratsch, Werner Jud, Pete Stow, and Gary Bush

Others:

Neena Jud
Mike Wuerth

Matt Keller
Ralph Mann

Tammy Otten
Mary Kate Keller

Bob Dobbs

25th Meeting of the RKC was held at the Scheben Branch Boone County Library, Union, KY.
Called to Order by Chair Howard Kalnitz at 2:07PM.



RKC Agenda - 09 18
2011.pdf

Meeting Agenda is attached:

Announcements: (None)

Secretary's Report: (Bush) Read summary of Minutes of Meeting of 3/27//2011.

Stow moved to accept the minutes as published. Seconded by Gratsch.

Vote: Approved unanimously (5 votes For). The final Minutes can now be posted on the website.

Treasurer's Report: (Jud)

Details are in the Year-To-Date Revenue & Expense and Balance Sheets below:



2011-09\
RKC-Rev&Exp-2011-(

2011 YTD Rev&Exp:



2011-09\
RKC-BalSheet-2011-C

2011 YTD Bal. Sheet:

Summary of reports (Jan. 1 – September 18):

2011 YTD Total Income = \$10,004.15
2011 YTD Total Expense = \$ 1,697.63
2011 YTD Net Income = \$ 8,306.52

Total Current Assets = \$ 24,698.04
Total Liabilities & Equity = \$392,698.04

Werner reported that he filed the 2010 RKC Taxes with the IRS on July 16, 2011.

Anyone wishing to see the report should contact Werner.

Bush moves: "Vote to accept the Treasurer's Reports, as provided." Seconded by Gratsch.

Vote: For: Kalnitz, Gratsch, Stow, Bush. Abstain: Jud. Reports Accepted

Committee Reports

(A) Membership Committee: (Pete Stow)

1. Total current membership = 93 members with 24 non-renewals.
2. Sustaining memberships = 6 (totaling \$65 / mo.).

(B) Fundraising Committee: (Gratsch/Duncan)

1. Report of funds raised (Duncan) - See Report.
2. Music in the mountain (Dobbs) - RKC Profit = \$2,194.50
395 Tickets were sold. 367 tickets attended (i.e., were collected at the gate).
Bought 192 t-shirts (cost \$1,118.40.), sold 62 shirts to date (no date on shirts, so sales at a future MIM are possible).



MIM Expense &
Income sheet Final 9-

Full MIM Financial Report:

(C) Stewardship Committee: (Howard Kalnitz)

- Insurance for D&O paid (\$700 last year), but property insurance not due yet. Amount unknown.

(D) GSP Committee: (Neena Jud) - Highlights of the report are:

- The Composting Outhouse project is now expected for completion next Spring. They have raised \$19,085.79 toward the \$18,000 budget. To date they've spent \$19,595.70.
- Open House brought approximately 1000 visitors during the two-day event.
- KOR had about 300 registrants (243 overnight, plus day passes).
- Four School Field Trips were held at the cave.
- Three college groups camped at the Preserve.
- At least six scout troops camped at GSP and went caving nearby.
- Four other groups visited GSP and toured the cave.
- A film company expressed interest in filming in the cave, but hasn't yet completed the location release. As a result, this event may not happen.
- Updated guidelines are being worked out between the Committee and GCG.
- New information about the early history of the GSP Cave has been received and is being incorporated into signage at the Preserve.
- An application for the National Register of Historic Places is being investigated.



GSP Report to RKC
September 18 2011.p

Full text of GSP Report:

(E) Misty Cave Committee: (Stow) – Only 1 trip this year. Maybe another unknown visitor, who left a cairn in the cave. Pete has the sign at home, to be set on next trip to the cave.

(F) Cornhole Cave Committee: (Gratsch) – No trip this year. Road hasn't been checked recently. Road needs a swale to divert the water off the roadway. Field needs to be cut.

(G) Acquisition Committee: (Stow/Jud) – No specific updates or reports. Priority projects are being monitored.

(H) Message Committee: (Otten/Coomer) – Tri-fold brochures are running out.
New information has been prepared for the next printing.
Road show is next to be developed.

(I) Election Committee: (Stow)

1. Pete recommended appending to the Election Guidelines that any tie votes be settled with a coin toss, as is customary in civil elections.
2. Nominations for this coming election are now open.
Gratsch has agreed to run again. Kalnitz will not run again.
Tammy Otten was nominated and she accepted to run.

Old Business

(A) Forest Service Cave Keys

1. Any updates on talks with Forest service (Jud) - No answer to requests by Werner
2. Should RKC abandon this effort - Everyone agreed we should not abandon this effort.

(B) GCG-RKC MOU update:

1. MOU was signed by GCG
2. Additional effort needed by GCG and GSP committee to clarify roles. Efforts still underway.

(C) Sign Grant Update: (Yuellig) – (See Neena Jud's GSP Committee Report above.)

(D) Earth Day Booth: (Otten) - Weather was bad. It was a worthwhile effort and was worth the \$50 booth fee for the information given out and the publicity received. MIM probably received some attendees from the Earth Day crowd in Cincinnati.

(E) Photo Contest: (Gratsch) - Only one photographer submitted photos for the contest, but was not awarded a prize. Some good photos have surfaced elsewhere, but were not submitted to the contest. Gratsch will try again next year.

New Business

(A) Local Information: Rockcastle Industrial Development Committee reported that Livingston, KY, has been designated the first tourism site for KY. (See the Mt. Vernon Signal article)
They are interested in "adventure tourism" activities. Kalnitz asked her to send information about their idea for us to deliberate. He's received nothing, yet.

(B) Signage Bylaw: (Kalnitz) – Bylaw to be voted upon:

All RKC properties should append the term "a property of the Rockcastle Karst Conservancy" in all written communications, signage, and devices from the date of the passing of this Bylaw forward.

Discussion ensued. Group decided this should be added to the "Preserve Managers Duties" document. The three Preserve Committee Managers and Stewardship Committee will review the current document, set in 2006, and provide suggested updates. The Board will discuss at the next meeting.

(C) Appreciation: Stow moves "The RKC Board will send Letters of Appreciation to:

- a. Ron and Pam Crawford for providing the two golf carts at MIM;
- b. Pam Duncan for her Fund-Raising efforts on behalf of RKC;
- c. Ron Hager for making and donating the banners for MIM."

Seconded by Jud. Approved unanimously.

- (D) 2012 NSS Convention: Tammy Otten brought up having an NSS Post-Convention trip or camp for the 2012 NSS Convention at GSP. It would provide enhancement of the RKC franchise. GSP already has visibility within the NSS.
- (E) Life Member Fund: Bush reiterated our need to obtain money to establish the fund to cover our Life Memberships. We currently have 36 Life members, so \$10,800 will be needed to invest. This issue will be discussed at the next meeting.
- (F) Nominations are open for the Director Election (Two to be elected):
Mary Gratsch, Tammy Otten - to submit written platforms.
Nominations will close at the December meeting.
- (G) Media Information: Ralph Mann mentioned the "Woodsongs" show on WKET.
Michael Johnathon may be interested in putting on a show at GSP.

Next Meeting:

December 11, 2011 at 2 - 5 PM - Library TBD

Adjournment: Motion to adjourn made by Jud, seconded by Bush at 4:50 PM.

Vote: Passed unanimously (5 votes For)

Meeting Minutes prepared by W. Gary Bush, Secretary

RKC Agenda

Sept 18th 2011

General:

- 1) Announcements
- 2) Secretary reading of previous meeting Minutes
- 3) Treasurers Report

Committee Reports:

- 1) Membership committee (Stow)
 - a. Total current membership
 - b. Sustaining memberships
- 2) Fundraising Committee (Gratsch)
 - a. Report of funds raised (Duncan)
 - b. Music in the mountain (Dobbs)
- 3) Great Saltpeter Cave Committee (Jud)
- 4) Misty Cave Committee (Stow)
- 5) Cornhole Cave Committee (Gratsch)
- 6) Acquisition Committee (Stow/Jud)
- 7) Message Committee (Otten/Coomer)

Old Business:

- 1) Forest Service Keys
 - a. Any updates on talks with Forest service (Jud)
 - b. Should RKC Abandon this effort
- 2) GCG –RKC MOU update
 - a. Signed by GCG
 - b. Additional effort needed by GCG and GSP committee to clarify roles
- 3) Sign Grant Update (Yuellig)
- 4) Earth Day Booth (Otten)

New Business:

- 1) Rockcastle Industrial Development Committee
- 2) Signage Bylaw (Kalnitz)
 - a. Bylaw to be voted upon:
All RKC properties should append the term “a property of the Rockcastle Karst Conservancy” in all written communications, signage, and devices from the date of the passing of this bylaw forward

Rockcastle Karst Conservancy, Inc.

Revenue & Expenditures

January 1 through September 18, 2011

Cash Basis

| | <u>Jan 1 - Sep 18,...</u> |
|--|---------------------------|
| Ordinary Income/Expense | |
| Income | |
| 4 · Contributed support | |
| 4010 · Individual contribution | 514.50 |
| 4210 · Organizations, Businesses | 1,232.00 |
| Total 4 · Contributed support | <u>1,746.50</u> |
| 5 · Petitioned revenues | |
| 5210 · Membership dues | 1,820.00 |
| 5220 · Fund Raisers | 928.07 |
| 5250 · RKC Merchandise | 2,140.59 |
| 5310 · Interest short-term inv | 28.59 |
| Total 5 · Petitioned revenues | <u>4,917.25</u> |
| 5200 · Special events | <u>3,832.00</u> |
| Total Income | 10,495.75 |
| Cost of Goods Sold | |
| 5000 · Cost of Goods Sold | 416.40 |
| Total COGS | <u>416.40</u> |
| Gross Profit | 10,079.35 |
| Expense | |
| 7000 · Grant & contract expense | |
| 7010 · Contracts-spl event related | 1,329.99 |
| Total 7000 · Grant & contract expense | 1,329.99 |
| 8100 · General Operating expenses | |
| 8110 · Supplies | 15.00 |
| 8140 · Postage, shipping, delivery | 25.62 |
| Total 8100 · General Operating expe... | 40.62 |
| 8500 · Misc expenses | |
| 8510 · Interest expense - general | 70.79 |
| 8570 · Advertising expenses | 50.00 |
| 8590 · Bank fees | 6.25 |
| Total 8500 · Misc expenses | <u>127.04</u> |
| 8600 · Business expenses | |
| 8670 · Organizational (corp) expen... | 113.38 |
| 8680 · Transaction fees | 61.60 |
| 8690 · Recording fees | 25.00 |
| Total 8600 · Business expenses | <u>199.98</u> |
| Total Expense | <u>1,697.63</u> |
| Net Ordinary Income | 8,381.72 |
| Other Income/Expense | |
| Other Income | |
| 5900 · Temporary holding | 0.00 |
| Total Other Income | <u>0.00</u> |
| Net Other Income | <u>0.00</u> |
| Net Income | <u><u>8,381.72</u></u> |

Rockcastle Karst Conservancy, Inc.

Balance Sheet

Cash Basis

As of September 18, 2011

| | <u>Sep 18, 11</u> |
|---------------------------------------|--------------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 1000 · Chase JPM | 15,397.72 |
| 1002 · Community Trust | |
| 1003 · Misty Funds | 288.10 |
| 1002 · Community Trust - Other | 5,376.43 |
| Total 1002 · Community Trust | <u>5,664.53</u> |
| 1006 · Community Trust CD | 2,766.13 |
| 1010 · Petty cash | 15.05 |
| Total Checking/Savings | <u>23,843.43</u> |
| Other Current Assets | |
| 1120 · Inventory Asset | 783.60 |
| 1299 · Undeposited Funds | 146.21 |
| Total Other Current Assets | <u>929.81</u> |
| Total Current Assets | 24,773.24 |
| Fixed Assets | |
| 1140 · Real Estate Asset(GSP) | 350,000.00 |
| 1141 · Real Estate Asset (Misty) | 18,000.00 |
| Total Fixed Assets | <u>368,000.00</u> |
| TOTAL ASSETS | <u>392,773.24</u> |
| LIABILITIES & EQUITY | |
| Equity | |
| 3001 · Opening Bal Equity | 350,000.00 |
| 3010 · Unrestrict (retained earnings) | 34,391.52 |
| Net Income | 8,381.72 |
| Total Equity | <u>392,773.24</u> |
| TOTAL LIABILITIES & EQUITY | <u>392,773.24</u> |

**MUSIC IN THE MOUNTAIN
EXPENSE / INCOME FINAL 9/18/2011**

| EXPENSES (395 TICKETS) | | | | | Notes | Budgeted (500) | Budget Variance |
|-------------------------------|---------|-----------|-------------|---------------|----------|----------------|-----------------|
| | amount | cost each | | Totals | | | |
| CHAIRS | 450 | \$ 0.70 | \$ 315.00 | | | \$ 350.00 | |
| shipping | | | \$ 284.00 | | | \$ 280.00 | |
| Insurance | | | \$ 31.50 | | | \$ 56.00 | |
| TOTAL CHAIRS | | | | \$ 630.50 | | \$ 686.00 | (\$55.50) |
| ADVERTISING | | | | | | | |
| Flyers 8 1/2X11 | 100 | | | | Donated | | |
| BANNERS 18x24 | 8 | | | | Donated | | |
| BANNER 3'x20' | 1 | | | | Donated | \$ 100.00 | |
| POSTERS 12x18 | 50 | | | | Donated | \$ 10.00 | |
| POSTCARDS 5x7 | 5000 | | \$ 188.00 | | | \$ 150.00 | |
| MEDIA ADVERTISING | | | | | | | |
| Radio WCYO | 20 | \$ 7.00 | \$ 140.00 | | | \$ - | \$140.00 |
| Free tickets | 2 | | \$ 44.00 | | | \$ - | \$44.00 |
| NEWSPAPERS | | | | | | | |
| Mt Vernon Signal | 2 wks | | | | Donated | | |
| The Banner | 15 days | \$ 65.00 | \$ 65.00 | | 1/4 page | | |
| Berea Citizen | 2 wks | \$ 30.00 | \$ 30.00 | | 3"X4" | | |
| TOTAL NEWSPAPERS | | | | | | \$ 70.00 | |
| TOTAL ADVERTISING | | | | \$ 467.00 | | \$ 330.00 | \$137.00 |
| PARKING | | | | | | | |
| PARKING | | | | | 0 | \$ 50.00 | (\$50.00) |
| SIGNS 24X18 | 20 | | | | Donated | | |
| SHUTTLE | 1 | | | | Donated | \$ 90.00 | (\$90.00) |
| GOLF CARTS | 2 | | | | Donated | | |
| GSP EXPENSES | | | | \$ 480.00 | | \$ 600.00 | |
| RISK | | | | | | \$ 300.00 | |
| TOTAL EXPENSES | | | | \$ 1,577.50 | | \$ 2,056.00 | (\$358.50) |
| INCOME | | | | | | | |
| ADULT TICKETS | 368 | \$ 20.00 | \$7,360 | | | \$ 9,000.00 | |
| CHILD TICKETS | 21 | \$ 8.00 | \$ 168.00 | | | \$ 500.00 | |
| SPECIAL TICKET ?? | 2 | \$ 8.00 | \$ 16.00 | | | | |
| TOTAL INCOME | | | | \$ 7,544.00 | | \$ 9,500.00 | (\$1,956.00) |
| MINUS 50% RENFRO CUT | | | \$ 3,772.00 | | | \$ 200.00 | |
| MINUS EXPENSES | | | \$ 1,577.50 | | | \$ 2,056.00 | |
| RKC PROFIT | | | | \$ 2,194.50 | | \$ 2,750.00 | (\$445.50) |
| Bob Dobbs Sept 18,2011 | | | | | | | |

Great SaltPetre Cave Preserve Report to Rockcastle Karst Conservancy

September 18, 2011

Facilities Management:

- A. Green Latrine (formerly Composting Outhouse) – under construction. We may wait until Spring to open it.

Funds raised: \$ 19,085.79

Spent: \$ 19,595.70

Additional grant applications and requests for donations are being pursued.

- B. Financial Snapshot as of August 31, 2011

| | | |
|---|-----------------------------------|--------------------|
| 1. Assets: | Total Checking/Savings/Petty Cash | \$ 31,713.33 |
| | Inventory | \$ 1,450.23 |
| | Fixed Assets/Durable Goods | <u>\$ 5,458.88</u> |
| | Total Assets | \$ 38,622.44 |
| Liabilities: | Loans & Credit Card | \$ 13,540.95 |
| 2. Budget (not including Green Latrine project) | | |
| | Income through August: | \$ 15,198.92 |
| | Expenses through August: | \$ 9,604.16 |

Outreach:

- A. Statistics (since the March annual meeting)

Open House brought 1000 people to the Preserve over two days

Karst-O-Rama had around 300 registrants (243 overnight plus day passes)

Four School Field Trips visited the Cave

Three College or University Groups camped at the Preserve

At least six Scout Troops camped at the Preserve and went on cave trips

Four other groups visited the Preserve and toured the Cave

- B. Movie proposal – Hidden in the Bluegrass

Grace & Glory Pictures LLC wanted to film some scenes inside GSP. They provided a location Release to be signed. They have not responded to the edits we made in their Location Release form to protect the Cave. Therefore I consider this to be a dead issue.

Communication:

- A. The Relationship between GCG and the GSP Committee

Guidelines -There was no real progress since the March annual meeting. I am now working with the new GCG chair to explain the issues and see how much needs to be incorporated into the Grotto Bylaws.

I received a very clear message at the last GCG Executive Board Meeting. There is a perception that GSP has been asking for volunteer help too much without offering cave trips in exchange. This (plus general burn-out and the economy) has resulted in fewer people showing up on the regular volunteer weekends two weeks before an event. The GSP Committee will discuss this over the next few meetings and will take action to address this issue with GCG.

- B. History of Great Saltpetre Cave

We have learned much more about the early history of the Cave and its owners thanks to research done by Jeff Renner a local historian and genealogist who visited the Preserve with the descendants of James Kincaid. Some of this new information will be incorporated into the interpretive signs on which Bob Yuellig is working. In addition, this new relationship may help us complete the application for the National Register of Historic Places.

Respectfully Submitted

Neena Jud, Chair

NSS#60145