Rockcastle Karst Conservancy General Meeting – 12/12/2010 Minutes – Approved

In Attendance:

Howard Kalnitz Werner Jud Mary Gratsch Pete Stow
Gary Bush Neena Jud Matt Keller Tammy Otten

Pam Duncan Mike Deitmaring

23rd Meeting of the RKC was held at the Scheben Branch Boone County Library, Union, KY. Called to Order by Howard Kalnitz, Chairman, at 2:10PM.

rkc_Meeting-Agenda -2010-12.pdf

Meeting Agenda is attached:

Announcements: (none).

Secretary's Report: (Bush) Read summary of Minutes of Meeting of 10/3/2010.

Jud moved to accept the minutes as published. Seconded by Gratsch.

Vote: Approved unanimously (5 votes For). The final Minutes can now be posted on the website.

<u>Treasurer's Report</u>: (Jud) Details are in the attached Year-To-Date Revenue & Expense and Balance Sheets:



RKC_Rev&Exp-2010-12.pdf

2010 YTD Rev&Exp:



RKC_Balance_Sheet-2010-12.pdf

2010 YTD Bal. Sheet:

Summary of reports (Oct. 1 – Dec. 12):

Period Total Income = \$899.50 Period Total Expense = \$983.34 Period Net Income = (-\$83.84)

Total Current Assets = \$ 19,689.68 Total Liabilities & Equity = \$387,689.68

Bush moves: "Vote to accept the Treasurer's Reports as provided." Seconded by Stow.

Vote: Approved unanimously (5 votes For).

Committee Reports

- (A) Membership Committee: (Alan Leach)
 - 1. RKC has 2 new members. 88 individual members.
 - i. Notifications of renewals from PayPal go to Werner. He needs to forward to Leach, so he can acknowledge memberships and donations.
 - ii. Board needs to focus on increasing membership.
 - 2. Sustaining Membership Update Kalnitz/Yuellig
 - i. Memberships are April 1st to March 31st. Board will work out details.
- (B) GSP Committee: (Neena Jud) Highlights of the report are:
 - The Composting Outhouse project continues under construction. They have raised \$12,315.79 toward the \$18,000 budget. To date they've spent \$10,159.75.
 - 2011 Projects and Budget to be discussed at next GSP meeting.
 - Three elementary school field trips were held in October.
 - A field trip from the UC Geology occurred at GSP in the fall.
 - Camping fees will be raised for 2011. Cost of annual passes will remain the same as 2010.
 - Additional fundraising events are being planned.
 - Memoranda of Understanding are being finalized.



GSP Report to RKC December 12, 2010.p

Full text of GSP Report:

- (C) Misty Cave Committee: (Stow) Management Plan was send to Board and is on-line.
- (D) Stewardship Committee: (Kalnitz)
 - a. Cornhole Cave Committee (Gratsch): Management Plan was sent to the Board for review. Will bring up for vote at next meeting to bring Cornhole out of the Stewardship Committee. Committee needs more members.
- (E) Fundraising Committee: (Gratsch)
 - Need to have a consistent message in any fundraising material.
 - Need to expand outside the caver community to increase our funding base.
 - Incentives discussed as way to increase income.
 - More craft shop ideas, wine/food tasting.
 - Other events were suggested as possible funding sources.
 - Bob Dobbs suggested a music festival at GSP, perhaps in the fall. (2012)
 - Perhaps a black-tie dinner in the GSP cave as a fundraiser. (2012)
 - Next meeting at Kalnitz/Duncan home on Jan 10, 2011.
- (F) <u>Acquisition Committee</u>: (Stow) We saw a property for sale and determined it did not have a cave, so we did not pursue.
- (G) <u>Election Committee</u>: (Stow) Has information from last year. Needs the updated guidelines.

Old Business

- (A) <u>Nominations for Director Positions</u>: Nominations are open. To date, Werner Jud, Tammy Otten, and Gary Bush have been nominated for the two open positions.
- (B) Committee Openings: All Committee Chairs have been filled.
- (C) Misty Management Plan: Gratsch moved to accept. Bush 2nd. Vote: Approved unanimously.
- (D) <u>Vote to Correct Minutes of Dec., 2009</u> with the proper wording of the Sustaining Membership addition. Bush so moved. Stow 2nd. Vote: Approved unanimously.
- (E) <u>Strategic Planning</u>: Roger Brucker will hold first meeting at his home in Dayton in February. Kalnitz made it a Committee. Neena Jud to be Chair.

New Business

- (A) Website review: New pages are now online to get the three buttons up and running.
- (B) <u>Forest Service Keys</u>: Need to get the keys back from Jim Perkins. Mary Gratsch will call/see him. Will follow up with letter, if needed.
- (C) MOU Update review: Updated version provided at the meeting. Both GCG and RKC Boards should discuss and review by the end of January. Comments should be returned to Howard and Neena. Any changes can be addressed, before either Board can approve. The MOU does not address every concern of both groups. Some concerns are covered in the separate Guidelines document between GCG and the GSP Committee.
- (D) <u>Nominations</u> for Elections: Stow moves to close, Gratsch 2nds. Approved by Kalnitz, Stow, Gratsch, and Bush. Jud abstains.

Next Meeting:

March 27th, 2011 at 2:00pm at Scheben Branch Library, Union, KY.

Adjournment: Motion to adjourn made by Stow, seconded by Jud, at about 3:45 PM.

Vote: Passed unanimously (5 votes For)

Meeting minutes prepared by W. Gary Bush, Secretary

Rockcastle Karst Conservancy

General Meeting December 12, 2010

- 1) Announcements
- 2) Secretary Report (Bush)
- 3) Treasurers Report (Jud)
- 4) Committee Reports
 - A) Membership Committee
 - report of membership (Leach)
 - Sustaining Membership Update Kalnitz/Yuellig
 - B) GSP committee (Jud)
 - C) Misty committee (Stow)
 - D) Stewardship Committee (HJK)
 - Cornhole (Gratsch)
 - E) Fundraising (Gratsch)
 - F) Acquisition Committee (Stow)
 - G) Election Committee (Stow)
- 5) Old Business
 - A) Nominations Close
 - B) Open Positions
 - Newsletter
- 6) New Business
 - A) MOU Update review
 - B) Website review
 - C) Set Date for Next Meeting

Rockcastle Karst Conservancy, Inc. Revenue & Expenditures

October 1 through December 12, 2010

Date	Name	Memo	Paid Amount	Balance
ordinary Income/Exper	nse			
4 · Contributed	d support			
4010 · Indiv	ridual contribution			
10/3/2010	William Simpson	Charitable contribution to RKC	494.25	494.25
10/18/2010	James Braswell	Charitable contribution to RKC for Misty Cave	25.00	519.25
11/4/2010	Barb Matulionis	Charitable contribution to RKC Charitable contribution to RKC	2.50 20.00	521.75 541.75
12/4/2010	Kim Hedges	Charitable contribution to RKC		541.75
10tai 4010 ·	Individual contribution		541.75	541.75
Total 4 · Contrib	• •		541.75	541.75
5 · Petitioned :	revenues bership dues			
10/18/2010	Mike Lucas	Membership for 2011	15.00	15.00
11/4/2010	Karen Otten	Membership for 2011	15.00	30.00
11/4/2010	Tammy Otten	Membership to RKC 2010 & 2011	30.00	60.00
11/4/2010	Barb Matulionis	Membership for 2010 last 1/2 year	7.50	67.50
11/4/2010	Howard Kalnitz	Sustaining Member by automatic monthly paym	10.00	77.50
11/8/2010	Patty Yuellig	Sustaining Member by automatic monthly paym	5.00	82.50
12/2/2010	Mike Deitmaring	Membership for 2011	15.00	97.50
12/4/2010	Howard Kalnitz	Sustaining Member by automatic monthly paym	10.00	107.50
12/8/2010	Patty Yuellig	Sustaining Member by automatic monthly paym	5.00	112.50
Total 5210 ·	Membership dues		112.50	112.50
5220 · Fund	l Raisers			
10/24/2010	Harry Goepel	Glass Class	35.00	35.00
10/24/2010	Traci Hacker	Glass class	35.00	70.00
10/24/2010	Laci Braley	Glass Class	35.00	105.00
10/24/2010	Susan Briscoe	Glass class	35.00	140.00
10/24/2010	Tama Cassidy	Glass class	35.00	175.00
10/24/2010	Tabka Coomer	Glass class	35.00	210.00
10/24/2010	Mary Gratsch	Glass class	35.00	245.00
10/24/2010	Terry Houston	Glass class	35.00	280.00
10/24/2010	Neena Jud	Glass class	35.00	315.00
10/24/2010	Greg Matulionis	Glass class	35.00	350.00
10/24/2010	Karen Otten	Glass class	35.00	385.00
10/24/2010	Tammy Otten	Glass class for her and Darlene Kistner (sister)	70.00	455.00
10/24/2010	Janeen Sharpshair	Glass class	35.00	490.00
10/24/2010	Eileen Wegner	Glass class	35.00	525.00
10/24/2010	Patty Yuellig	Glass class	35.00	560.00
10/24/2010	Laura Kalb	Glass Class	35.00	595.00
10/24/2010	Debra Bowers	Glass Class	35.00	630.00
10/24/2010	Andrea Becker	Glass class	35.00	665.00
10/24/2010	Rob Coomer	Glass class	35.00	700.00
10/24/2010	Fiona Williams	Glass class	35.00	735.00
10/24/2010	Pam Duncan	Glass class	35.00	770.00
10/27/2010	Brazee Street Sc	tuition for donators	-550.00	220.00
10/28/2010	Harry Goepel	cash returned for non-attendance by Dorthy Go	25.00	245.00
Total 5220 ·	Fund Raisers		245.00	245.00
	ellaneous revenue			
11/5/2010 11/5/2010	Paypal Paypal	verify account verify account	0.08 0.17	0.08 0.25
	Miscellaneous revenue	verily account	0.25	0.25
Total 5 · Petition				
	neu revenues		357.75	357.75
Total Income			899.50	899.50
Gross Profit			899.50	899.50
Expense 8100 · General	Operating expenses			
8140 · Post 10/27/2010	age, shipping, delivery U. S. Post Office	stamps	8.80	8.80
Total 8140 ·	8.80	8.80		
	8.80	8.80		
	eneral Operating expense as expenses	J	0.00	0.00
8600 · Busines	ss expenses			

10:15 AM 12/13/10 **Cash Basis**

Net

Rockcastle Karst Conservancy, Inc. Revenue & Expenditures October 1 through December 12, 2010

Date	Name	Memo	Paid Amount	Balance
8605 · Lia	bility Insurance			
10/4/2010	Hal Kresser Age	annual renewal	1,920.95	1,920.95
10/16/2010	Hal Kresser Age	BOD & Officers Coverage	669.60	2,590.55
11/7/2010	Great Saltpetre	GSP portion of liability premium	-1,618.61	971.94
Total 8605 · Liability Insurance			971.94	971.94
8680 · Tra	nsaction fees			
11/4/2010	Howard Kalnitz	pp fee	0.59	0.59
11/8/2010	Patty Yuellig	pp fee	0.45	1.04
12/2/2010	Mike Deitmaring	pp fee	0.63	1.67
12/2/2010	Howard Kalnitz	pp fee	0.52	2.19
12/8/2010	Patty Yuellig	pp fee	0.41	2.60
Total 8680 · Transaction fees			2.60	2.60
Total 8600 · B	usiness expenses		974.54	974.54
Total Expense			983.34	983.34
Net Ordinary Income			-83.84	-83.84
Income			-83.84	-83.84

10:17 AM 12/13/10 Cash Basis

Rockcastle Karst Conservancy, Inc. Balance Sheet

As of December 12, 2010

	Dec 12, 10
ASSETS	
Current Assets	
Checking/Savings 1000 · Chase JPM 1002 · Community Trust	10,648.66
1003 · Misty Funds	288.10
1002 · Community Trust - Other	1,919.05
Total 1002 · Community Trust	2,207.15
1006 · Community Trust CD	2,722.01
1007 · Community Trust CD RBNC	4,000.00
1010 · Petty cash	25.67
Total Checking/Savings	19,603.49
Other Current Assets	
1120 · Inventory Asset	81.60
1299 · Undeposited Funds	4.59
Total Other Current Assets	86.19
Total Current Assets	19,689.68
Fixed Assets	
1140 · Real Estate Assets (GSP)	350,000.00
1141 · Real Estate Asset (Misty)	18,000.00
Total Fixed Assets	368,000.00
TOTAL ASSETS	387,689.68
LIABILITIES & EQUITY Liabilities	
Long Term Liabilities 2000 · R Blenz Nature Conservancy loan	4,000.00
Total Long Term Liabilities	4,000.00
Total Liabilities	4,000.00
Equity	
3001 · Opening Bal Equity	350,000.00
3010 · Unrestrict (retained earnings)	27,540.98
Net Income	6,148.70
Total Equity	383,689.68
TOTAL LIABILITIES & EQUITY	387,689.68

Great SaltPetre Cave Preserve Report to Rockcastle Karst Conservancy December 12, 2010

Facilities Management:

- **A.** Composting Outhouse under construction
 - 1. Funds raised: \$ 12,315.79 towards \$18,000 budget
 - **2.** Spent: \$ 10,159.75
 - 3. Additional grant applications are being pursued
- B. Projects and Budget for 2011 will be discussed at the next Committee meeting
 - 1. Kitchen Sanitation Issues
 - **2.** Entrance Improvements
 - **3.** Project Manager and fundraising required for both of these

Educational:

A. Schools

- 1. Second & Fourth Graders from Mt. Vernon Elementary School
- 2. Fourth Graders from Bush Elementary School
- 3. UC Dept of Geology Faculty & Grad students Fall field trip

Neighborhood Relations and Communication:

A. Fundraising

- 1. The Committee is proceeding with a change in the suggested donation for camping at GSP.
 - a. Nightly camping will be \$5.00/person, with an additional \$5.00 for an electric site.
 - b. Scouts will be \$7.00 /person/night, and camping fees will be waived for people who sponsor or guide Scout trips.
 - c. Camping fees will be waived on sponsored work weekends, i.e. before Open House & before KOR.
 - d. Camping passes remain the same: \$30.00/individual and \$50.00/family
 - e. At the end of this year, the Committee will review the income and expenditures and will establish a reserve fund to cover large repair or replacement expenses.
- 2. The Committee will be considering additional fundraising events at the Preserve, open to the General Public.

B. Memorandum of Understanding

- **1.** The Committee, through individual conversations and a group discussion, considers the amended MOU ready for RKC and GCG to review and contribute their input.
- 2. The Guidelines for the relationship between GCG and the GSP Committee that it formed is still under development. These discussions will also address the relationship between GCG and DUG & BGG in managing the Preserve.

Respectfully Submitted Neena Jud, Chair NSS#60145