

**Rockcastle Karst Conservancy
General Meeting – 10/03/2010
Minutes – Final**

In Attendance:

| | | | |
|----------------|-------------|--------------|-------------|
| Howard Kalnitz | Werner Jud | Mary Gratsch | Pete Stow |
| Gary Bush | Neena Jud | Matt Keller | Tammy Otten |
| Bob Dobbs | Bob Yuellig | Pam Duncan | |

22nd Meeting of the RKC was held at the Scheben Branch Boone County Library, Union, KY.
Called to Order by Howard Kalnitz, Chairman, at 2:10PM.



RKC_Meeting-Agenda-2010-10.pdf

Meeting Agenda is attached:

Announcements: Chair Kalnitz reported on fund-raising and new membership results at KarstORama (July) and at the NSS Convention in Vermont (August). Two memberships were received at KOR (one Life and one regular). One new and one renewal membership were taken at Convention. Pottery sales at Convention made that effort worthwhile.

Secretary's Report: (Bush) Read summary of Minutes of Meeting of 3/07//2010.

Gratsch moved to accept the minutes as published. Seconded by Stow.
Vote: Approved unanimously (5 votes For). The final Minutes can now be posted on the website.
Bush is also to get the Minutes of the last two meetings posted to the website.

Treasurer's Report: (Jud) Details are in the attached Year-To-Date Revenue & Expense and Balance Sheets and Misty Cave Income Report:



Report_from_RKC-Financial1.pdf

2010 YTD Rev&Exp:



Report_from_RKC-Financial2.pdf

2010 YTD Bal. Sheet:



Report_from_RKC-Financial3.pdf

Misty Cave Income Report:

Summary of reports (Jan. 1 – September 10):

2010 YTD Total Income = \$7,097.25

2010 YTD Total Expense = \$ 864.71

2010 YTD Net Income = \$6,232.54

Misty Cave Income Total = \$10,612.04

Kalnitz moved: "Remaining Misty Cave Funds will be moved into the Cave Acquisition Fund." Seconded by Gratsch. Vote: Approved unanimously (5 votes For).

Federal Tax Form 990 has been filed before the due date. Also, the Non-Profit Registration for the Commonwealth of Kentucky has been filed.

Bush moves: "Vote to accept the Treasurer's Reports, as provided."
Seconded by Stow. Vote: Approved unanimously (5 votes For).

Committee Reports

(A) Membership Committee: (Alan Leach) - No Report.

(B) GSP Committee: (Neena Jud) - Highlights of the report are:

- The shelter roof over the Grille area is completed.
- The Composting Outhouse project is under construction. They have raised \$12,159.79 toward the \$18,000 budget. To date they've spent \$9,342.47.
- Kitchen sanitation issues have been scoped and a preliminary budget defined. A Pepsi grant request was unsuccessful. A project manager and additional fundraising are needed.
- Repair of the entrance driveway has been scoped and a preliminary budget defined. A project manager and additional fundraising are needed.
- The scout caving season netted 13 troops, with several more expected this year.
- Two elementary school field trips were held in the spring. Three more scheduled for October.
- Local family groups and a youth group visited this spring and summer.
- Open House was held in May 15/16, 2010.
- John Agnew completed two paintings that are now made into notecards. They are on sale on the RKC website. Agnew is finalizing a new logo for RKC.
- Committee is considering changes to the donation structure for camping at GSP (below).



GSP Report to RKC
October 3, 2010.pdf

Full text of GSP Report:



Proposal to change
requested donations

Suggested Camping Fee Changes:

(C) Stewardship Committee: (Howard Kalnitz) Until full, final Management Plans are approved for Misty and Cornhole Caves, they will remain under this committee. Details:

- a. Misty Cave Committee: (Stow) Management Plan is posted on website. Board to review and vote on at next meeting. Usage: Only two trips at KOR and a small group since then.
- b. Cornhole Cave Committee (Gratsch): Mary will update Management Plan for vote at next meeting (December). Property Tax notice just arrived. Mary will pay the taxes.

(D) Fundraising Committee: (Dan Zubal) – No Report. Pam Duncan is actively working on pottery sales event for RKC funding. Staffing – Pam Duncan, Pat Yuellig, and Tammy Otten asked to be on the Fund-raising committee.

Popcorn sales at KOR didn't happen, as the popcorn didn't make it there (machine did).
Carbide lamps remain from Wayne's collection. Need to decide best method to sell them.

(E) Acquisition Committee: (open) – Staffing - Kalnitz announced need for an active chair to contact realtors in area and to scan newspapers and on-line property ads.

(E) Election Committee: (Gary Bush) – New Committee Chair needed, as Bush will be on the ballot. Pete Stow was appointed new Chair.

Gratsch moved "To change ballot return date to February 10th every year." Bush seconded.
Vote: Approved unanimously (5 votes For).

Gratsch moves change of guideline to: "After ballots are counted, the Election Committee will notify the candidates, the Board, and the members, in that order, of the results at least one week prior to the spring RKC meeting." Bush seconded. Vote: Approved unanimously (5 votes For).

Old Business

- (A) Misty Cave Pay-off: - Future donations will be placed into one of three Funds.
- (B) Committee Openings: The following Committee Chairs need to be filled:
 - Fundraising - Mary Gratsch was appointed.
 - Acquisition - (open)
 - Newsletter – Matt Keller was appointed.

New Business

- (A) Nominations open for Elections: Werner Jud, Gary Bush - to submit written platforms. Nominations will close at the December meeting.
- (B) Floor discussion ensued about general property topics.
- (C) Long-Range Planning: RKC will focus on creating a Long Range Plan (LRP). By start of 2011, will begin the process. Neena Jud will facilitate. Bush to forward information on the Land Trust Alliance and other LRP documents.

Next Meeting:

December 12, 2010 at 1:30PM – at the Scheben Branch Library, Union, KY.

Adjournment: Motion to adjourn made by Bush, seconded by Jud, at about 3:30 PM.

Vote: Passed unanimously (5 votes For)

Meeting minutes prepared by W. Gary Bush, Secretary

Rockcastle Karst Conservancy

General Meeting

October 3, 2010

- 1) Announcements
 - Report of fundraising at KOR
 - Report of Fundraising at Convention
- 2) Secretary Report (Bush)
- 3) Treasurers Report (Jud)
- 4) Committee Reports
 - A) Membership Committee - report of membership (Leach)
 - B) GSP committee (Jud)
 - C) Stewardship Committee (HJK)
 - i) Misty Cave (Stow)
 - ii) Cornhole (Gratsch)
 - D) Fundraising
 - Staffing
 - E) Acquisition Committee
 - Staffing
 - F) Election Committee
- 5) Old Business
 - A) Misty Payoff !
 - B) Open Positions
 - Fundraising
 - Acquisition
 - Newsletter
- 6) New Business
 - A) Nominations open for Elections
 - B) Set Date for Next Meeting

October 18, 2010
Cash Basis

Rockcastle Karst Conservancy, Inc.

Revenue & Expenditures

January through September 2010

| | <u>Jan - Sep 10</u> |
|---------------------------------------|---------------------|
| Ordinary Income/Expense | |
| Income | |
| 4 · Contributed support | |
| 4010 · Individual contribution | 3,397.66 |
| 4210 · Organizations, Businesses | 800.00 |
| | <hr/> |
| Total 4 · Contributed support | 4,197.66 |
| 5 · Petitioned revenues | |
| 5210 · Membership dues | 1,570.00 |
| 5220 · Fund Raisers | 846.42 |
| 5250 · RKC Merchandise | 444.00 |
| 5310 · Interest short-term inv | 65.47 |
| | <hr/> |
| Total 5 · Petitioned revenues | 2,925.89 |
| | <hr/> |
| Total Income | 7,123.55 |
| Cost of Goods Sold | |
| 5000 · Cost of Goods Sold | 26.30 |
| | <hr/> |
| Total COGS | 26.30 |
| | <hr/> |
| Gross Profit | 7,097.25 |
| Expense | |
| 8100 · General Operating expenses | |
| 8110 · Supplies | 59.42 |
| 8140 · Postage, shipping, delivery | 64.35 |
| | <hr/> |
| Total 8100 · General Operating exp... | 123.77 |
| 8500 · Misc expenses | |
| 8510 · Interest expense - general | 167.69 |
| 8570 · Advertising expenses | 365.25 |
| 8590 · Bank fees | 73.83 |
| 8500 · Misc expenses - Other | 0.00 |
| | <hr/> |
| Total 8500 · Misc expenses | 606.77 |
| 8600 · Business expenses | |
| 8670 · Organizational (corp) expe... | 106.25 |
| 8680 · Transaction fees | 23.92 |
| 8690 · Recording fees | 4.00 |
| | <hr/> |
| Total 8600 · Business expenses | 134.17 |
| | <hr/> |
| Total Expense | 864.71 |
| | <hr/> |
| Net Ordinary Income | 6,232.54 |
| Other Income/Expense | |
| Other Income | |
| 5900 · Temporary holding | 0.00 |
| | <hr/> |
| Total Other Income | 0.00 |
| | <hr/> |
| Net Other Income | 0.00 |
| | <hr/> |
| Net Income | <u>6,232.54</u> |

Rockcastle Karst Conservancy, Inc.

Balance Sheet

As of September 30, 2010

| | <u>Sep 30, 10</u> |
|--|---------------------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 1000 · Chase JPM | 11,247.71 |
| 1002 · Community Trust | |
| 1003 · Misty Funds | 263.10 |
| 1002 · Community Trust - Other | 1,404.63 |
| Total 1002 · Community Trust | <u>1,667.73</u> |
| 1006 · Community Trust CD | 2,722.01 |
| 1007 · Community Trust CD RBNC | 4,000.00 |
| 1010 · Petty cash | 34.47 |
| Total Checking/Savings | <u>19,671.92</u> |
| Other Current Assets | |
| 1120 · Inventory Asset | 81.60 |
| 1299 · Undeposited Funds | 20.00 |
| Total Other Current Assets | <u>101.60</u> |
| Total Current Assets | 19,773.52 |
| Fixed Assets | |
| 1140 · Real Estate Assets (GSP) | 350,000.00 |
| 1141 · Real Estate Asset (Misty) | 18,000.00 |
| Total Fixed Assets | <u>368,000.00</u> |
| TOTAL ASSETS | <u><u>387,773.52</u></u> |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Long Term Liabilities | |
| 2000 · R Blenz Nature Conservancy loan | 4,000.00 |
| Total Long Term Liabilities | <u>4,000.00</u> |
| Total Liabilities | 4,000.00 |
| Equity | |
| 3001 · Opening Bal Equity | 350,000.00 |
| 3010 · Unrestrict (retained earnings) | 27,540.98 |
| Net Income | 6,232.54 |
| Total Equity | <u>383,773.52</u> |
| TOTAL LIABILITIES & EQUITY | <u><u>387,773.52</u></u> |

8:17 AM
October 18, 2010
Cash Basis

Rockcastle Karst Conservancy, Inc.
Custom Summary Report
Misty Cave Income

| | <u>Oct 18, 10</u> |
|--------------------------------------|-------------------------|
| Ordinary Income/Expense | |
| Income | |
| 4 · Contributed support | |
| 4010 · Individual contribution | 8,155.04 |
| 4210 · Organizations, Busines... | <u>1,460.00</u> |
| Total 4 · Contributed support | 9,615.04 |
| 5 · Petitioned revenues | |
| 5220 · Fund Raisers | 607.00 |
| 5250 · RKC Merchandise | <u>390.00</u> |
| Total 5 · Petitioned revenues | <u>997.00</u> |
| Total Income | <u>10,612.04</u> |
| Gross Profit | <u>10,612.04</u> |
| Net Ordinary Income | <u>10,612.04</u> |
| Net Income | <u><u>10,612.04</u></u> |

Great SaltPetre Cave Preserve Report to Rockcastle Karst Conservancy

October 3, 2010

Facilities Management:

- A. Rebuilding Shelter Roof over Grille Area - completed
- B. Composting Outhouse – under construction
 - 1. Funds raised: \$ 12,159.79 towards \$18,000 budget
 - 2. Spent: \$ 9342.47
- C. Kitchen Sanitation Issues
 - 1. Project Scope and preliminary budget has been defined
 - 2. Attempt at Pepsi Refresh grant was not successful
 - 3. Project Manager and fundraising required
- D. Entrance Drive Repair
 - 1. Project Scope and preliminary budget has been defined
 - 2. Project Manager and fundraising required

Educational:

- A. Scouts
 - 1. Scout caving partially rebounded this year. We have had thirteen troops at GSP to go caving since March, and there are still a couple of troops expected this year.
 - 2. Scout caving is being limited by GCG to GSP and Sinks of the Roundstone during winter months to avoid caves with hibernating bats.
- B. Schools
 - 1. Two Elementary Schools had field trips to GSP in the Spring.
 - 2. We will have three Elementary School field trips (two schools) this month.

Neighborhood Relations and Communication:

- A. Local Tours and accommodations
 - 1. Lyla Mullins Powell & siblings church picnic this weekend
 - 2. Gary Barnes (senior NSS member from Alabama) and caver buddies & spouses this weekend
 - 3. Tour of Cave by the McGuire family - approximately 50 people including Michael & Lonnie McGuire, and brothers, cousins, kids, and families during their Labor Day reunion.
 - 4. River of Life Youth Group (London) tour in August
 - 5. Out of town & out of country family members (Indian descent) of a local resident who first toured the Cave as part of a Rockcastle Football motivational program two years ago.
 - 6. Mullins Family Reunion in May
- B. Fundraising
 - 1. John Agnew has completed the paintings that were commissioned. Two images have been made into notecards, which are now for sale on the website. We will be pursuing limited edition prints and sales of the original paintings. He is finalizing the new logo design.
 - 2. The Committee is considering a change in the suggested donation for camping at GSP. Please see the attached proposal. Your comments are appreciated and will be included in the discussion at the next Committee meeting.
 - a. The intention is to enable the Committee to build a reserve fund to cover large repair or replacement expenses.

Respectfully Submitted
Neena Jud, Chair
NSS#60145

Proposal to change requested donations for camping at Great Saltpetre Cave Preserve

Objective:

To assure financial stability of the Preserve, to cover increasing utility and maintenance costs, and to build a reserve fund for large repair or replacement expenses.

Current:

| | |
|------------------|--|
| General camping | \$4.00 / night / person |
| Scout groups | \$5.00 / night / person |
| Electrical sites | additional \$4.00 / night per site |
| Camping Passes | \$30.00 / year (individual) \$50.00 / year (family) limited to members of BGG, GCG, DUG |

Proposal:

| | | |
|------------------|--|----------------------------|
| General camping | \$5.00 / night / person | increase of \$1.00 / night |
| | Waived on regularly scheduled work weekends | |
| Scout groups | \$7.00 / night / person | increase of \$2.00 / night |
| | Covers camping donation of guides | |
| Electrical sites | additional \$5.00 / night / site | |
| Camping Passes | \$30.00 / year (individual) \$50.00 / year (family) limited to members of BGG, GCG, DUG | no change |

Advantages:

Increases revenue (projected increase: \$2150.00/year);
Formalizes the sometimes forgotten policy about work weekends to encourage volunteer participation;
Establishes a similar policy to encourage volunteerism with scout groups;
Camping passes remaining the same is a benefit to members of the supporting grottos.

Disadvantages:

Additional cost to users of the Preserve (unless they get a Camping Pass)

Comments:

The last time general camping rates were increase was in 2002.
Scout camping was increased from the general rate to \$ 5.00 around 2006.
Most Scout groups are used to paying \$ 8.00 per night at other facilities. This is within their budgets. Although GSP may not have some of the facilities that are available at other campgrounds, it is a nice spacious campground with water & shower facilities, the kids can go swimming in the creek AND we can arrange for caving guides.
If a particular troop has financial difficulties, we will be glad to work with them. All they need to do is ask.

The GSP Committee would appreciate comments on this proposal, preferably by Monday October 4, 2010 for further discussion and possible vote at the Committee Meeting the following day. If approved by the Committee this would go into effect January 1, 2011.